



## OFFICE OF HUMAN RESOURCES

### POSITION ANNOUNCEMENT

**POSITION TITLE:** Assistant Director of Scholar's Studio

**PERSONNEL STATUS:** PIN/ Exempt

**DEPARTMENT:** Scholar's Studio

**OPEN DATE:** July 22, 2015

**CLOSING DATE:** August 4, 2015

**Responsibilities:** Assists the Director in facilitating the design and implementation of Scholar's Studio integrated learning models for undergraduates; designs summer faculty training retreats; plans and administers comprehensive short and long term program assessment and research and supports faculty in designing and administering interdisciplinary curriculum; supervises Scholar's Studio graduate assistants.

**Qualifications:** Master's Degree required and completed graduate work in higher education, curriculum theory, or related field required. Doctoral degree is a plus. Minimum five (5) years of experience in higher education, preferably at an undergraduate, minority-serving institution. Five (5) years of work and teaching experience with Scholar's Studio required. Curriculum development experience, preferably in integrated or interdisciplinary learning environments. Must have knowledge of issues related to first year students and students in transition, and an understanding of the best practices to support these students. Knowledge of teaching technologies including Blackboard. Excellent interpersonal skills and the ability to adapt to changing conditions and respond to feedback efficiently and effectively.

**SALARY:** \$54,452 - \$60,000

**RANGE:** III

**APPLICATION:** Interested and qualified applicants should submit two copies of a cover letter, resume/curriculum vitae, BSU Employment Application, along with a list of at least three (3) professional employment references. **Submissions without an application will not be considered.** Email or mail all documents to:

Office of Human Resources  
Bowie State University  
14000 Jericho Park Road  
Bowie, MD 20715  
JOBS@bowiestate.edu

**Bowie State University is an Equal Opportunity/Affirmative Action Employer**  
*Auxiliary aids and services for individuals with disabilities are available upon request. Please contact the University's EEO Officer at 301-860-3442.*

To download the BSU application, go to <http://www.bowiestate.edu/files/resources/staff-employment-application-revised-9-2014.pdf>

*In accordance with the Cleary Act of 2000, you are advised to contact the Bowie State University Campus Police Office for Disclosure of Criminal Incidents that occur on our campus.*