



Office of the University Registrar
 Henry Administration Building, Suite 1200
 14000 Jericho Park Road
 Bowie, Maryland 20715
 Phone: (301) 860-3730, Fax: (301) 860-3438
www.bowiestate.edu

Program = Degree

Plan = Major

Subplan = Concentration

DECLARATION OF MAJOR FORM

Important Note: Graduate students may not use this form to request a change of program. Graduate students are required to complete and submit a **Change of Graduate Program Form** to the Office of Graduate Admissions. This form may be obtained directly from the Office of Graduate Admissions or online at the following internet address: http://www.bowiestate.edu/files/resources/application_grad_change-of-program-2.pdf

Graduate students who desire to change to a **new concentration only** may use this form. However, the student must first meet with their academic advisor to request a new Program of Study. The new program must be signed by the academic officials of the department and attached to this form when requesting a change of Subplan (Concentration.) **If a Graduate Program of Study is attached, the chairperson is not required to sign below.**

Date: _____	Student ID: _____
Last Name: _____	First Name: _____ M.I.: _____
Telephone Number: _____	Email: _____

I hereby authorize Bowie State University to update my records to reflect the changes I have indicated below. I understand that when I change my major, I must adhere to the current catalog requirements in effect.

Student's Signature: _____ Date: _____

I am a NEW STUDENT to Bowie State University who has not enrolled in classes or seen an academic advisor. I want to declare my major as:

Program (UNDECIDED, BS, or BA): _____ **Plan:** _____

Subplan: _____ **(Note: Chairperson's signature is not required.)**

I want to change my major from:
 UNDECIDED, BA, BS, MA, MBA, MPA, MS, MED, DR
 Plan: _____
 Subplan: _____
 Minor: _____
 Current Chairperson's Signature and Date (below)

I want to change my major to:
 BA, BS, MA, MBA, MPA, MS, MED, DR
 Plan: _____
 Subplan: _____
 Minor: _____
 New Chairperson's Signature and Date (below)

I want to add the following Minor Program(s) only:

I want to remove the following Minor Program(s) only:

 Chairperson's Signature and Date (below)

 Chairperson's Signature and Date (below)

I want to declare a Double Major.

My Primary Program is (BA or BS) _____
 Plan: _____
 Subplan: _____
 Signature of Primary Chairperson and Date (below)

My Secondary Program is (BA or BS) _____
 Plan: _____
 Subplan: _____
 Signature of Secondary Chairperson and Date (below)

Important Note: A Program of Study signed by the Student, Chairperson, and Dean of the Secondary Program should be attached to this form and submitted to the Office of the Registrar to list all graduation requirements for the Secondary Program.