Other (describe):

### A. General Information **Respondent Information (Not for Publication)** Name: Gayle Fink Title: Assistant VP for Institutional Effectiveness Office: Office of Planning, Analysis and Accountability Mailing Address: 14000 Jericho Park Rd City/State/Zip/Country: Bowie, MD 20715 Phone: 301-860-3403 Fax: E-mail Address: opaa@bowiestate.edu Are your responses to the CDS posted for Yes reference on your institution's Web site? No If yes, please provide the URL of the corresponding Web page: edu/about/administration-and-governance/division-of-academic-affairs/office-of-planning-analysis-analysis-**A0A** We invite you to indicate if there are items on the CDS for which you cannot use the requested analytic convention, cannot provide data for the cohort requested, whose methodology is unclear, or about which you have questions or comments in general. This information will not be published but will help the publishers further refine CDS items. A1 Address Information Name of College/University: **Bowie State University** Mailing Address: 14000 Jericho Park Rd City/State/Zip/Country: Bowie, MD 20715 US Street Address (if different): City/State/Zip/Country: Main Phone Number: 301-860-4000 WWW Home Page Address: www.bowiestate.edu Admissions Phone Number: 301-860-3415 Admissions Toll-Free Phone Number: 877-772-6943 Admissions Office Mailing Address: Office of Admission Bowie, MD 20715 City/State/Zip/Country: Admissions Fax Number: 301-860-3518 Admissions E-mail Address: ugradadmission@bowiestate.edu If there is a separate URL for your school's online application, please specify: If you have a mailing address other than the above to which applications should be sent, please provide: A2 Source of institutional control (Check only one): Public Χ Private (nonprofit) Proprietary A3 Classify your undergraduate institution: Coeducational college Men's college Women's college A4 Academic year calendar: Semester If your academic year has changed because of the Quarter COVID-19 pandemic, please indicate as other below. Trimester 4-1-4 Continuous Differs by program (describe):

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# A5 Degrees offered by your institution:

	Certificate
	Diploma
	Associate
	Transfer Associate
	Terminal Associate
Х	Bachelor's
Х	Postbachelor's certificate
Х	Master's
Х	Post-master's certificate
Χ	Doctoral degree research/scholarship
	Doctoral degree – professional practice
	Doctoral degree other

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# **B. ENROLLMENT AND PERSISTENCE**

#### B1 Institutional Enrollment - Men and Women

Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of <u>October 15</u>, <u>2021</u>.

 Note: Report students formerly designated as "first professional" in the graduate cells. For information on reporting study abroad students please see this <u>link</u>.

	FULL-TIME PART-TIM		-TIME	
	Men	Women	Men	Women
Undergraduates				
Degree-seeking, first-time				
freshmen	333	555	10	15
Other first-year, degree-seeking				
All other degree-seeking	1,335	2,115	373	543
Total degree-seeking	1,668	2,670	383	558
All other undergraduates				
enrolled in credit courses	2	4	44	52
Total undergraduates	1,670	2,674	427	610
Graduate				
Degree-seeking, first-time	47	81	23	73
All other degree-seeking	116	220	104	223
All other graduates enrolled in				
credit courses	2	5	3	30
Total graduate	165	306	130	326
Total all students	1,835	2,980	557	936

Total all undergraduates 5,381
Total all graduate 927
GRAND TOTAL ALL STUDENTS 6,308

#### B2 Enrollment by Racial/Ethnic Category.

Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of <u>October 15, 2021</u>.

- Include international students only in the category "Nonresident aliens."
- Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns.
- Report as your institution reports to IPEDS: persons who are Hispanic should be reported only on the
  Hispanic line, not under any race, and persons who are non-Hispanic multi-racial should be reported only
  under "Two or more races."

	Degree-Seeking First-Time First Year	Degree-Seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree-seeking)
Nonresident aliens	5	74	75
Hispanic/Latino	55	261	262
Black or African American, non-Hispanic	775	4,348	4,426
White, non-Hispanic	12	105	111
American Indian or Alaska Native, non-Hispanic	0	7	7
Asian, non-Hispanic	6	72	85
Native Hawaiian or other Pacific Islander, non-			
Hispanic	2	12	12
Two or more races, non-Hispanic	41	231	233
Race and/or ethnicity unknown	17	169	170
TOTAL	913	5,279	5,381

#### **Persistence**

B3 Number of degrees awarded by your institution from <u>July 1, 2020, to June 30, 2021</u>.

Certificate/diploma
Associate degrees
Bachelor's degrees
Postbachelor's certificates
4
Master's degrees
Post-Master's certificates
7
Doctoral degrees –
research/scholarship
16

Doctoral degrees – professional	
practice	
Doctoral degrees – other	

#### **B4-B21: Graduation Rates**

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS).

• For complete instructions and definitions of data elements, see the IPEDS GRS Forms and Instructions for the 2021-2022 Survey. <a href="https://nces.ed.gov/ipeds/use-the-data/survey-components/9/graduation-rates">https://nces.ed.gov/ipeds/use-the-data/survey-components/9/graduation-rates</a>

In the following section for bachelor's or equivalent programs, please disaggregate the Fall 2014 and Fall 2015 cohorts (formerly CDS B4-B11) into four groups:

- Students who received a Federal Pell Grant\*
- Recipients of a subsidized Stafford Loan who did not receive a Pell Grant
- Students who did not receive either a Pell Grant or a subsidized Stafford Loan
- Total (all students, regardless of Pell Grant or subsidized loan status)

For each graduation rate grid below, the numbers in the first three columns for Questions A-G should sum to the cohort total in the fourth column (formerly CDS B4-B11).

# For Bachelor's or Equivalent Programs

Please provide data for the **Fall 2015** cohort if available. If Fall 2015 cohort data are not available, provide data for the **Fall 2014** cohort.

#### Fall 2015 Cohort

		Recipients of a Federal Pell Grant	Recipients of a Subsidized Stafford Loan who did not receive a Pell Grant	Students who did not receive either a Pell Grant or a subsidized Stafford Loan	Total (sum of 3 columns to the left)
Α	Initial 2015 cohort of first-time, full- time, bachelor's (or equivalent) degree-seeking undergraduate students	314	103	142	559
В	Of the initial 2015 cohort, how many did not persist and did not graduate for the following reasons:  • Deceased  • Permanently Disabled  • Armed Forces  • Foreign Aid Service of the Federal Government  • Official church missions  • Report Total Allowable Exclusions	0	0	0	0
С	Final 2015 cohort, after adjusting for allowable exclusions	314	103	142	559
D	Of the initial 2015 cohort, how many completed the program in four years or less (by Aug. 31, 2019)	47	3	34	84
E	Of the initial 2015 cohort, how many completed the program in more than four years but in five years or less (after Aug. 31, 2019 and by Aug. 31, 2020)	66	20	25	111
F	Of the initial 2015 cohort, how many completed the program in more than five years but in six years or less (after Aug. 31, 2020 and by Aug. 31, 2021)	21	13	5	39
G	Total graduating within six years (sum of lines D, E, and F)	134	36	64	234

<sup>\*</sup>Students who received both a Federal Pell Grant and a subsidized Stafford Loan should be reported in the "Recipients of a Federal Pell Grant" column.

H Six-year graduation rate for 2015 cohort (G divided by C) 0.426751592 0.349514563 0.450704225 0.418604651

Fall 2014 Cohort

	Tall 2014 Colloit					
		Recipients of a Federal Pell Grant	Recipients of a Subsidized Stafford Loan who did not receive a Pell Grant	Students who did not receive either a Pell Grant or a subsidized Stafford Loan	Total (sum of 3 columns to the left)	
A	Initial 2014 cohort of first-time, full- time, bachelor's (or equivalent) degree-seeking undergraduate students	350	109	135	594	
В	Of the initial 2014 cohort, how many did not persist and did not graduate for the following reasons:  • Deceased  • Permanently Disabled  • Armed Forces  • Foreign Aid Service of the Federal Government  • Official church missions  • Report Total Allowable Exclusions	0	0	0	0	
С	Final 2014 cohort, after adjusting for allowable exclusions	350	109	135	594	
D	Of the initial 2014 cohort, how many completed the program in four years or less (by Aug. 31, 2018)				0	
E	Of the initial 2014 cohort, how many completed the program in more than four years but in five years or less (after Aug. 31, 2018 and by Aug. 31, 2019)				0	
F	Of the initial 2014 cohort, how many completed the program in more than five years but in six years or less (after Aug. 31, 2019 and by Aug. 31, 2020)	130	51	75	256	
G	Total graduating within six years (sum of lines D, E, and F)	130	51	75	256	
н	Six-year graduation rate for 2014 cohort (G divided by C)	0.371428571	0.467889908	0.55555556	0.430976431	

# For Two-Year Institutions

Please provide data for the **2018** cohort if available. If **2018** cohort data are not available, provide data for the **2017** cohort.

		2018 Cohort	2017 Cohort
B12	Initial cohort, total of first-time, full-time degree/certificate-seeking students:		
B13	Of the initial cohort, how many did not persist and did not graduate for the		
	following reasons:		
	• Death		
	Permanently Disability		
	Service in the armed forces,		
	Foreign aid service of the federal government		
	Official church missions		
	Report total allowable exclusions		
B14	Final cohort, after adjusting for allowable exclusions:	0	0
B15	Completers of programs of less than two years duration (total):		
B16	Completers of programs of less than two years within 150 percent of normal time:		

B17	Completers of programs of at least two but less than four years (total):	
_	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
B19	Total transfers-out (within three years) to other institutions:	
B20	Total transfers to two-year institutions:	
B21	Total transfers to four-year institutions:	

### **B22. Retention Rates**

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2020 (or the preceding summer term).

- The initial cohort may be adjusted for students who departed for the following reasons:
  - \* Death
  - \* Permanent Disability
  - \* Service in the armed forces
  - \* Foreign aid service of the federal government
  - \* Official church missions
  - \* No other adjustments to the initial cohort should be made.
- **B22** For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in Fall 2020 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in Fall 2021.

72.00%

# C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

## C1-C2: Applications

- C1 First-time, first-year (freshman) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in Fall 2021.
  - Include early decision, early action, and students who began studies during summer in this cohort.
  - Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, non-admission, placement on waiting list, or application withdrawn (by applicant or institution).
  - Since the total may include students who did not provide gender data, the detail need not sum to the

total.	
Total first-time, first-year (freshman) men who applied	1623
Total first-time, first-year (freshman) women who applied	3330
Total first-time, first-year (freshman) men who were admitted	1331
Total first-time, first-year (freshman) women who were admitted	3002
Total full-time, first-time, first-year (freshman) men who enrolled	333
Total part-time, first-time, first-year (freshman) men who enrolled	985
Total full-time, first-time, first-year (freshman) women who enrolled	561
Total part-time, first-time, first-year (freshman) women who enrolled	2785
Total first-time, first-year (degree-seeking) men who applied	0
Total first-time, first-year (degree-seeking) men who were admitted	0
Total first-time, first-year (degree-seeking) enrolled	0

Total first-time, first-year (degree-seeking) men who were admitted	0
Total first-time, first-year (degree-seeking) enrolled	0

### Freshman wait-listed students

Students who met admission requirements but whose final admission was contingent on space availability

	Yes	No
Do you have a policy of placing students on a waiting list?		Χ

If yes, please answer the questions below for Fall 2021 admissions:

WAITING LIST	TOTAL
Number of qualified applicants offered a place on waiting list:	
Number accepting a place on the waiting list:	
Number of wait-listed students admitted:	

s your waiting list ranked?	Yes	No
If yes, do you release that information to students?		X
Do you release that information to school counselors?		

### C3-C5: Admission Requirements

## C3 High school completion requirement

Check the appropriate box to identify your high school completion requirement for degree-seeking entering

Χ	High school diploma is required and GED is accepted
	High school diploma is required and GED is not accepted High school diploma or equivalent is not required

# m for degree-seeking

C4	Does your institution require or recommend a general college-preparatory progra  Require
Х	Recommend Neither require nor recommend

C5 Distribution of high school units required and/or recommended. Specify the distribution of academic high

	Units	Units
	Required	Recommended
Total academic units		
English	4	
Mathematics	4	
Science	3	
Of these, units that must be		
lab		
Foreign language	2	
Social studies	3	
History		
Academic electives		
Computer Science		
Visual/Performing Arts		
Other (specify)		

^	2	C7:	Ra	eie	for	2	ectio	n
١.	. n-	L - / -	ΒΉ	SIS	101	.501	ecilo	

C6	_Do you have an open admission policy, under which virtually all secondary school graduates or students with
	Open admission policy as described above for all students
	Open admission policy as described above for most students, but
	selective admission for out-of-state students
	selective admission to some programs
	other (explain):

C7 Relative importance of each of the following academic and nonacademic factors in your first-time,

Troid and of the state of the s	Very Important	Important	Considered	Not Considered
Acadamia	, <b>,,</b>			
Academic	1			1
Rigor of secondary school record	Х			
Class rank			X	
Academic GPA	X			
Standardized test scores	X			
Application Essay			Х	
Recommendation(s)			X	
Nonacademic				
Interview			X	
Extracurricular activities		Χ		
Talent/ability			Х	
Character/personal qualities			X	
First generation		Χ		
Alumni/ae relation			X	
Geographical residence			Х	
State residency			X	
Religious affiliation/commitment			Х	
Racial/ethnic status			Χ	
Volunteer work			Х	
Work experience			X	
Level of applicant's interest	_			X

# **C8: SAT and ACT Policies**

#### **Entrance exams**

Does your institution make use of SAT, ACT, or SAT Subject Test scores in **admission** decisions for first-time, first-year, degree-seeking

X	Yes	NO
	X	

C8A	If yes, place check marks in the ap	ropriate boxes below to reflect your institution's policies for use in
		ADMISSION

	Require	Recommend	Require for Some	Consider if Submitted	Not Used
SAT or ACT				Х	
ACT Only				Х	
SAT Only				Х	
SAT and SAT Subject Tests or				Х	
SAT Subject Tests				Х	

	SAT and SAT Subject Tests or				Х	
	SAT Subject Tests				Х	
C8B	If your institution will make use of th	e ACT in admissio	n decisions for first	t-time, first-vear, de	egree-seeking appl	icants for
005	n year menanen um mane acc er an	o / to / iii daiiiioolo		t time, met year, at	gree eeeg app.	odino ioi
X	ACT with writing required ACT with writing recommended ACT with or without writing accept	ed				
C8B	If your institution will make use of the Fall 2023 please indicate which ON admissions process):				0	
X	SAT with Essay component requir SAT with Essay component recon SAT with or without Essay compo	nmended				
C8C	Please indicate how your institution	will use the SAT or	r ACT essay comp	onent; check all tha	at apply.	
		SAT essay	ACT essay			
	For admission					
	For placement	X				
	For advising	X				
	In place of an application essay					
	As a validity check on the		X			
	application process					
	No college policy as of now		X			
	Not using essay component		X	l		
C8D	In addition, does your institution use	e applicants' test so	cores for academic	advising?		
X	Yes No					
	1					
C8E	Latest date by which SAT or ACT so	cores must be rece	ived for fall-term a	dmission		
	Latest date by which SAT Subject T	est scores must be	e received for fall-te	erm admission	30-Jun	•
C8F	If necessary, use this space to clarif	• •				
	policies (e.g., if tests are recommen	ded for some				
C8G X	Please indicate which tests your institution	on uses for <b>placeme</b> i	nt (e.g., state tests):			
	ACT					
	SAT Subject Tests					
	AP					
-	CLEP					
	Institutional Exam					
<u></u>	State Exam (specify):					Ī)

#### **C9-C12: Freshman Profile**

Provide information for ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students enrolled in Fall 2021, including students who began studies during summer,

- C9 Percent and number of first-time, first-year (freshman) students enrolled in Fall 2021 who submitted national standardized (SAT/ACT) test scores.
  - Include information for ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores.
  - Do not include partial test scores (e.g., mathematics scores but not critical reading for a category of
  - Do not convert SAT scores to ACT scores and vice versa.
  - If a student submitted multiple sets of scores for a single test, report this information according to how
    - If you consider the highest scores from either submission, use the highest combination of scores
    - If you average the scores, use the average to report the scores.

	Percent	Number
Submitting SAT Scores	14%	167
Submitting ACT Scores	2%	16

For each assessment listed below, report the score that represents the 25th percentile (the score that 25 percent of the freshman population scored at or below) and the 75th percentile score (the score that 25 percent scored at or above).

Assessment	25th Percentile	75th Percentile
SAT Composite	870	1010
SAT Evidence-Based Reading and Writing	410	580
SAT Math	420	510
ACT Composite	15	20
ACT Math	14	21
ACT English	13	21
ACT Writing		

Percent of first-time, first-year (freshman) students with scores in each range:

Score Range	SAT Evidence- Based Reading and Writing	SAT Math
700-800	1.00%	1.00%
600-699	8.00%	1.00%
500-599	25.00%	28.00%
400-499	59.00%	56.00%
300-399	7.00%	14.00%
200-299	0.00%	0.00%
Totals should = 100%	100.00%	100.00%

Score Range	SAT Composite
1400-1600	
1200-1399	
1000-1199	
800-999	
600-799	
400-599	

Totals should = 100%	0.00%
Totalo oriodia 10070	0.0070

Score Range	ACT Composite	ACT English	ACT Math
30-36	0.00%	0.00%	0.00%
24-29	0.00%	6.00%	0.00%
18-23	44.00%	31.00%	25.00%
12-17	56.00%	50.00%	75.00%
6-11	0.00%	13.00%	0.00%
Below 6	0.00%	0.00%	0.00%
Totals should = 100%	100.00%	100.00%	100.00%

C10 Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class

reicent of an degree-seeking, inst-time, inst-year (neshinan) students who had high school class			
Assessment	Percent		
Percent in top tenth of high school graduating class			
Percent in top quarter of high school graduating class			
Percent in top half of high school graduating class			
		Top half +	
Percent in bottom half of high school graduating class			
		bottom half = 100%	
Percent in bottom quarter of high school graduating class			
Percent of total first-time, first-year (freshmen) students who submitted			

# C11 Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high

Score Range	Percent
Percent who had GPA of 4.0	7.16%
Percent who had GPA between 3.75 and 3.99	6.79%
Percent who had GPA between 3.50 and 3.74	11.73%
Percent who had GPA between 3.25 and 3.49	14.08%
Percent who had GPA between 3.00 and 3.24	18.27%
Percent who had GPA between 2.50 and 2.99	31.11%
Percent who had GPA between 2.0 and 2.49	10.49%
Percent who had GPA between 1.0 and 1.99	
	0.37%
Percent who had GPA below 1.0	
Totals should = 100%	100.00%

C12	Average high school GPA of all degree-seeking, first-time, first-year	3.12
	Percent of total first-time, first-year (freshman) students who submitted	97.00%

# C13-C20: Admission Policies

# C13 Application Fee

If your institution has waived its application fee for the Fall 2022 admission cycle please select no.

	Yes	No
Does your institution have an application fee?	X	
Amount of application fee:	\$40	-
	Yes	No
Can it be waived for applicants with financial need?	X	

If you have an application fee and an on-line application option, please indicate policy for students
Same fee
Free Reduced

Can on-line application fee be waived for

applicants with financial need?

C14	Application closing date				
	Does your institution have an applic	ation closing	Yes X	No	1
	Does your institution have an applic	ation closing	Α		J
		Date			
	Application closing date (fall)	5/15			
	Priority Date	2/15			
			•		
				Yes	No
C15	Are first-time, first-year students	accepted for term	s other than the	X	INO
046	Natification to applicants of admi-	aalam daalalam aa	nt (fill in one only)		
C16	Notification to applicants of admis	ssion decision se	nt (IIII III one only)		
	On a rolling basis beginning				
	(date):	1-Nov			
	By (date): Other:				
	•		•		
C17	Reply policy for admitted applicar	nts (fill in one only)			
	Must reply by (date):				
	No set date				
	Must reply by May 1st or within Other:		weeks if notified	thereafter	
	I Other.				
	Deadline for housing deposit (MMDI	D):			
	Amount of housing deposit:				
	Refundable if student does not enro	ill?			
	I v · · · · · ·				
	Yes, in full Yes, in part				
	1 00, part				
	No				
C18	Deferred admission				
			,	Yes	No
	Does your institution allow students  If yes, maximum period		ment after		Х
	ii yes, maximum penou	or postporiement.			
C19	Early admission of high school st	tudents		Yes	No
	Does your institution allow high scho	ool students to enre	oll as full-time,	103	X
000	O		/l=:4:=4==1=1::=== 20	00 0007	
C20	Common Application: Question re	moved from CDS.	(Initiated during 20	06-2007 cycle)	
	C21-C22: Early Decision and Early Action Plans				
C21	Early Decision			Yes	No
	Does your institution offer an early of	decision plan (an ad	dmission plan that	100	Х
	If "yes," please complete the following	=			
	First or only early de First or only early de	•			-
	Other early decision	-	uon uale		-

No

Yes

Χ

	Other early decision plan notification date		
	For the Fall 2021 entering class:  Number of early decision applications received by your institution  Number of applicants admitted under early decision plan  Please provide significant details about your early decision plan:		
C22	Early action	V	NI
	Do you have a nonbinding early action plan whereby students are If "yes," please complete the following:	Yes	No x
	Early action closing date		
	Early action notification date	- -	
		Yes	No
	Is your early action plan a "restrictive" plan under which you limit		Х

# D. TRANSFER ADMISSION

# **D1-D2: Fall Applicants**

**D1** Does your institution enroll transfer students? (If no, please skip to Section E)

If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?

Yes	No
X	

**D2** Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in **Fall 2021**.

	Applicants	Admitted Applicants	Enrolled Applicants
Men	523	467	198
Women	808	745	292
Total	1,331	1,212	490

# **D3-D11: Application for Admission**

	- ·	
D3	Indicate terms for which transfers m	nay enroll

	_
Χ	Fall
	Winter
Х	Spring
Χ	Summer

D4	Must a transfer applicant have a minimum number of
	credits completed or else must apply as an entering
	freshman?

Yes	No
X	

If yes, what is the minimum number of credits and the unit of measure?

60	

**D5** Indicate all items required of transfer students to apply for admission:

	Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
High school transcript				X	
College transcript(s)	X				
Essay or personal statement					X
Interview					X
Standardized test scores				X	
Statement of good standing from prior institution(s)					х

D6	If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale):	2.5
D7	If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale):	2.5

**D8** List any other application requirements specific to transfer applicants:

**D9** List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

D9		Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
D9	Fall	6/1				
D9	Winter					
D9	Spring	12/15				
D9	Summer					

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		Yes	No
)10	Does an open admission policy, if reported, apply to transfer students?		Х
244		anliachla:	
ווע	Describe additional requirements for transfer admission, if a	ррпсавіе.	
	D12-D17: Transfer Credit Policies		
<b>)12</b>	Report the lowest grade earned for any course that may be transferred for credit:		
<b>D13</b>	Maximum number of credits or courses that may be	Number	Unit Type
	transferred from a two-year institution:	65	
		Number	Unit Type
<b>D14</b>	Maximum number of credits or courses that may be transferred from a four-year institution:	65	
<b>D15</b>	Minimum number of credits that transfers must complete at		
	your institution to earn an associate degree:		
<b>D16</b>	Minimum number of credits that transfers must complete at	00.55	
	your institution to earn a bachelor's degree:	30.00	
<b>D17</b>	Describe other transfer credit policies:		
017			
	Describe other transfer credit policies:  D18-D22: Military Service Transfer Credit Policie Does your institution accept the following military/veteran tra		
	D18-D22: Military Service Transfer Credit Policie		No
	D18-D22: Military Service Transfer Credit Policic Does your institution accept the following military/veteran transfer Council on Education (ACE)	nsfer credits: Yes X	No
	D18-D22: Military Service Transfer Credit Policie Does your institution accept the following military/veteran tra	nsfer credits: Yes	No
	D18-D22: Military Service Transfer Credit Policie Does your institution accept the following military/veteran tra  American Council on Education (ACE) College Level Examination Program (CLEP)	Yes X X	
<b>D18</b>	D18-D22: Military Service Transfer Credit Policie Does your institution accept the following military/veteran tra  American Council on Education (ACE) College Level Examination Program (CLEP)	Yes X X X	No Unit Type
<b>D18</b>	D18-D22: Military Service Transfer Credit Policie Does your institution accept the following military/veteran tra  American Council on Education (ACE) College Level Examination Program (CLEP) DANTES Subject Standardized Tests (DSST)  Maximum number of credits or courses that may be transferred based on military education evaluated by the	Yes X X X	
D18	D18-D22: Military Service Transfer Credit Policie Does your institution accept the following military/veteran tra  American Council on Education (ACE) College Level Examination Program (CLEP) DANTES Subject Standardized Tests (DSST)  Maximum number of credits or courses that may be transferred based on military education evaluated by the	yes X X X Number	Unit Type
D18	D18-D22: Military Service Transfer Credit Policic Does your institution accept the following military/veteran transfer Council on Education (ACE) College Level Examination Program (CLEP) DANTES Subject Standardized Tests (DSST)  Maximum number of credits or courses that may be transferred based on military education evaluated by the American Council on Education (ACE):  Maximum number of credits or courses that may be transferred based on Department of Defense supported prior learning assessments (College Level Examination Program (CLEP) or	yes X X X Number	Unit Type
D18	D18-D22: Military Service Transfer Credit Policic Does your institution accept the following military/veteran transfer Council on Education (ACE) College Level Examination Program (CLEP) DANTES Subject Standardized Tests (DSST)  Maximum number of credits or courses that may be transferred based on military education evaluated by the American Council on Education (ACE):  Maximum number of credits or courses that may be transferred based on Department of Defense supported prior learning assessments (College Level Examination Program (CLEP) or	yes X X X Number	Unit Type Unit Type
D18	D18-D22: Military Service Transfer Credit Policic Does your institution accept the following military/veteran transfer Council on Education (ACE)  College Level Examination Program (CLEP) DANTES Subject Standardized Tests (DSST)  Maximum number of credits or courses that may be transferred based on military education evaluated by the American Council on Education (ACE):  Maximum number of credits or courses that may be transferred based on Department of Defense supported prior learning assessments (College Level Examination Program (CLEP) or DANTES Subject Standardized Tests (DSST)):  Are the military/veteran credit transfer policies published on your	Number  Yes  X  X  X  Number	Unit Type Unit Type
D18	D18-D22: Military Service Transfer Credit Policic Does your institution accept the following military/veteran transfer Council on Education (ACE) College Level Examination Program (CLEP) DANTES Subject Standardized Tests (DSST)  Maximum number of credits or courses that may be transferred based on military education evaluated by the American Council on Education (ACE):  Maximum number of credits or courses that may be transferred based on Department of Defense supported prior learning assessments (College Level Examination Program (CLEP) or DANTES Subject Standardized Tests (DSST)):  Are the military/veteran credit transfer policies published on your website?	Number  Yes  X X X Number  Number	Unit Type Unit Type No

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# **E. ACADEMIC OFFERINGS AND POLICIES**

E1	<b>Special study options:</b> Identify those programs available at your institution. Refer to the glossary
	for definitions.
	_
	Accelerated program
	Cooperative education program
	Cross-registration
Χ	Distance learning
Χ	Double major
Χ	Dual enrollment
	English as a Second Language (ESL)
	Exchange student program (domestic)
	External degree program
Χ	Honors Program
Χ	Independent study
Χ	Internships
	Liberal arts/career combination
	Student-designed major
X	Study abroad
Χ	Teacher certification program
Χ	Weekend college
	Other (specify):
E2	Has been removed from the CDS.
E3	Areas in which all or most students are required to complete some course
LU	work prior to graduation:
	Arts/fine arts
Х	Computer literacy
Х	English (including composition)
, ,	Foreign languages
Χ	History
7.	Humanities
Χ	Mathematics
X	Philosophy
	Sciences (biological or physical)
	Social science
	Other (describe):
	1

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# F. STUDENT LIFE

F1 Percentages of first-time, first-year (freshman) degree-seeking students and degree-seeking undergraduates enrolled in Fall 2021 who fit the following categories:

	First-time, first-	
	year (freshman)	Undergraduates
	students	
Percent who are from out of state (exclude		
international/nonresident aliens from the numerator		
and denominator)		
Percent of men who join fraternities		
Percent of women who join sororities		
Percent who live in college-owned, -operated, or -		
affiliated housing		
Percent who live off campus or commute		
Percent of students age 25 and older		
Average age of full-time students		
Average age of all students (full- and part-time)		

F2	<b>Activities</b>	offered.	Identify	those	programs	available a	at vour	institution.
	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Olloi oai	I GOLLELLY	111000	programo	a valiable c	11 9001	II IOtitation

	Campus Ministries
Х	Choral groups
Х	Concert band
Χ	Dance
Χ	Drama/theater
Х	International Student Organization
Χ	Jazz band
	Literary magazine
Х	Marching band
	Model UN
Х	Music ensembles
Х	Musical theater
	Opera
Х	Pep band
	Radio station
Χ	Student government
Χ	Student newspaper
	Student-run film society
Χ	Symphony orchestra
Χ	Television station
Χ	Yearbook

**F3** ROTC (program offered in cooperation with Reserve Officers' Training Corps)

	On Campus	At Cooperating Institution	Name of Cooperating Institution
Army ROTC is offered:	Χ		
Naval ROTC is offered:		X	University of Maryland College
Air Force ROTC is offered:			

**F4 Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

Х	Coed dorms
Х	Men's dorms
Х	Women's dorms
	Apartments for married students
Х	Apartments for single students
	Special housing for disabled
	Special housing for international students
	Fraternity/sorority housing
	Cooperative housing
	Theme housing
	Wellness housing
	Other housing options

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# **G. ANNUAL EXPENSES**

**G0** Please provide the URL of your institution's net price calculator:

<a href="https://npc.collegeboard.org/app/bowiestate">https://npc.collegeboard.org/app/bowiestate</a>

Provide 2022-2023 academic year costs of attendance for the following categories that are applicable to your institution.

Χ	Check here if your institution's 2022-2023 academic year costs of attendance are not available at this time
	and provide an approximate date (i.e., month/day) when your institution's final 2022-2023 academic year
	costs of attendance will be available:
A	Apr-22

#### G1 Undergraduate full-time tuition, required fees, room and board

List the typical tuition, required fees, and room and board for a full-time undergraduate student for the **FULL 2022-2023** academic year. (30 semester hours or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits).

- A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan.
- Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan.
- **Required fees** include only charges that all full-time students must pay that are **not** included in tuition (e.g., registration, health, or activity fees.)
- Do *not* include optional fees (e.g., parking, laboratory use).

G1		First-Year	Undergraduates
	PRIVATE INSTITUTIONS		
	Tuition:		
	PUBLIC INSTITUTIONS		
	Tuition: In-district		
	Tuition: In-state (out-of-district):		
	Tuition: Out-of-state:		
	Tuition: Non-resident alien		
	FOR ALL INSTITUTIONS		
	Required Fees		
	Room and Board (on-campus):		
	Room Only (on-campus):		
	Board Only (on-campus meal plan):		

	Comprehensive tuition and room and board fee (if your co separate tuition and room and board fees):	llege cannot provide -	
	Other:		
		Minimum	Maximum
G2	Number of credits per term a student can take for the stated full-time tuition.	12	18
		Yes	No
G3	Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?		Х
G4	Do tuition and fees vary by undergraduate instructional program?		Х
	If yes, what percentage of full-time undergraduates pay		

**G5** Provide the estimated expenses for a typical full-time undergraduate student:

Residents	Commuters (living at home)	Commuters (not living at home)
	Residents	l Rasidants I

<sup>\*</sup> If your college cannot provide separate room and board figures for commuters not living at home

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G6 Undergraduate per-credit-hour charges (tuition only):

PRIVATE INSTITUTIONS:	1
PRIVATE INSTITUTIONS.	
PUBLIC INSTITUTIONS:	
In-district:	
In-state (out-of-district):	
Out-of-state:	
NONRESIDENT ALIENS:	

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## H. FINANCIAL AID

Please refer to the following financial aid definitions when completing Section H.

**Awarded aid:** The dollar amounts offered to financial aid applicants.

Financial aid applicant: Any applicant who submits any one of the institutionally required financial aid applications/forms, such as the FAFSA.

Indebtedness: Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and should be included.

Institutional scholarships and grants: Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

Financial need: As determined by your institution using the federal methodology and/or your institution's own standards.

Need-based aid: College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).

Need-based scholarship or grant aid: Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

Need-based self-help aid: Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

Non-need-based scholarship or grant aid: Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as needbased aid.

Note: Suggested order of precedence for counting non-need money as need-based:

1. Non-need institutional grants 6. Non-need outside grants 2. Non-need tuition waivers 7. Non-need student loans 3. Non-need athletic awards 8. Non-need parent loans

4. Non-need federal grants 9. Non-need work

5. Non-need state grants

Non-need-based self-help aid: Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

Private student loans: A nonfederal loan made by a lender such as a bank, credit union or private lender used to pay for up to the annual cost of education, less any financial aid received.

External scholarships and grants: Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount

Work study and employment: Federal and state work study aid, and any employment packaged by your institution in financial aid awards.

#### DO NOT INCLUDE ANY AID RELATED TO THE CARES ACT OR UNIQUE THE COVID-19 PANDEMIC

#### Aid Awarded to Enrolled Undergraduates

- Enter total dollar amounts awarded to enrolled full-time and less than full-time degree-seeking undergraduates (using the same cohort reported in CDS Question B1, "total degree-seeking" undergraduates) in the following categories.
  - If the data being reported are final figures for the 2020-2021 academic year (see the next item below), use the 2020-2021 academic year's CDS Question B1 cohort.
  - Include aid awarded to international students (i.e., those not qualifying for federal aid).
  - Aid that is non-need-based but that was used to meet need should be reported in the need-based aid
  - For a suggested order of precedence in assigning categories of aid to cover need, see the entry for
  - Do NOT include any aid related to the CARES Act or unique to the COVID-19 pandemic.

2021-2022

estimated

2020-2021 Final

Indicate the academic year for which data are reported for <b>items H1</b> , <b>H2</b> , <b>H2A</b> , and <b>H6</b> below:	Х	
Which needs-analysis methodology does your institution use in awarding	g institutional aid?	(Formerly H3)

Χ	Federal methodology (FM)
	Institutional methodology (IM)
	Both FM and IM

	Need-based (Include non- need-based aid use to meet need.)	Non-need- based (Exclude non- need-based aid use to meet need.)
Scholarships/Grants		
Federal	\$16,742,619	\$5,464
State all states, not only the state in which your institution is		
located	\$5,593,349	\$276,792
<b>Institutional:</b> Endowed scholarships, annual gifts and tuition funded grants, awarded by the college, excluding athletic aid and tuition waivers (which are reported below).	\$4,219,924	\$787,706
Scholarships/grants from external sources (e.g. Kiwanis,		
National Merit) not awarded by the college	\$162,218	\$22,041
Total Scholarships/Grants	\$26,718,110	\$1,092,003
Self-Help		
Student loans from all sources (excluding parent loans)	\$15,743,099	\$2,805,524
Federal Work-Study	\$205,000	
State and other (e.g., institutional) work-study/employment (Note:		
Excludes Federal Work-Study captured above.)	\$4,382,899	\$3,595,782
Total Self-Help	\$20,330,998	\$6,401,306
Parent Loans		
Tuition Waivers		
Note: Reporting is optional. Report tuition waivers in this row if you		
choose to report them. Do not report tuition waivers elsewhere.	\$207,229	\$0
Athletic Awards	\$576,699	\$361,632

- **Number of Enrolled Students Awarded Aid:** List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source.
  - Aid that is non-need-based but that was used to meet need should be counted as needbased aid.
  - Numbers should reflect the cohort awarded the dollars reported in H1.
  - In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.
  - Do NOT include any aid related to the CARES Act or unique to the COVID-19 pandemic.

		First-time Full- time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
Α	Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2021 cohort)	753	3572	555
В	Number of students in line <b>a</b> who applied for need-based financial aid	617	2933	480
С	Number of students in line <b>b</b> who were determined to have financial need	615	2927	480
D	Number of students in line <b>c</b> who were awarded any financial aid	615	2927	480
Ε	Number of students in line <b>d</b> who were awarded any need-based scholarship or grant aid	480	2348	382
F	Number of students in line <b>d</b> who were awarded any need-based self-help aid	411	1854	249
G	Number of students in line <b>d</b> who were awarded any non-need-based scholarship or grant aid	487	2247	308
Н	Number of students in line <b>d</b> whose need was fully met (exclude PLUS loans, unsubsidized loans, and private alternative loans)	186	680	70

Γ	On average, the percentage of need that was met of students who were awarded any need-based aid.				
	Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	37.0% 38.0%		4.0%	
J	The average financial aid package of those in line <b>d</b> .				
	Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	\$ 8,107	\$ 8,773	\$ 6,246	
ĸ	Average need-based scholarship and grant award of those in line <b>e</b>	\$ 8,598	\$ 7,517	\$ 5,102	
L	Average need-based self-help award ( <u>excluding PLUS</u> <u>loans</u> , <u>unsubsidized loans</u> , and <u>private alternative loans</u> ) of those in line <b>f</b>	\$ 3,566	\$ 4,294	\$ 4,214	
M	Average need-based loan ( <u>excluding PLUS loans</u> , <u>unsubsidized loans</u> , <u>and private alternative loans</u> ) of those in line <b>f</b> who were awarded a need-based loan	\$ 3,457	\$ 4,213	\$ 4,194	

- **H2A** Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional non-need-based scholarship or grant aid.
  - Numbers should reflect the cohort awarded the dollars reported in H1.
  - In the chart below, students may be counted in more than one row, and full-time freshmen should also be
  - Do NOT include any aid related to the CARES Act or unique to the COVID-19 pandemic.

		First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh.)	Less Than Full-time Undergrad
N	Number of students in line <b>a</b> who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	31	72	2
0	Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line <b>n</b>	\$ 364	\$ 174	\$ 60
Р	Number of students in line <b>a</b> who were awarded an institutional non-need-based athletic scholarship or grant	21	122	1
Q	Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line <b>p</b>	\$ 6,311	\$ 7,667	\$ 3,000

Note: These are the graduates and loan types to include and exclude in order to fill out CDS H4 and H5.

#### Include:

- 2021 undergraduate class: all students who started at your institution as first-time students and received a bachelor's degree between July 1, 2020 and June 30, 2021.
- Only loans made to students who borrowed while enrolled at your institution.
- · Co-signed loans.

# Exclude

- Students who transferred in.
- Money borrowed at other institutions.
- Parent loans
- Students who did not graduate or who graduated with another degree or certificate (but no bachelor's degree).
- Any aid related to the CARE Act or unique the COVID-19 pandemic.
- H4 Provide the number of students in the 2021 undergraduate class who started at your institution as first-time students and received a bachelor's degree between July 1, 2020 and June 30, 2021. Exclude students who transferred into your institution.

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H5. Number and percent of students in class (defined in H4 above) borrowing from federal, non-federal, and any loan sources, and the average (or mean) amount borrowed.

- The "Average per-undergraduate-borrower cumulative principal borrowed," is designed to provide better information about student borrowing from federal and nonfederal (institutional, state, commercial) sources.
- The numbers, percentages, and averages for each row should be based only on the loan source specified for the particular row. For example, the federal loans average (row b) should only be the cumulative average of federal loans and the private loans average (row e) should only be the cumulative average of private loans.

	Source/Type of Loan	Number in the class (defined in H4 above) who borrowed from the types of loans specified in the first column	Percent of the class (defined above) who borrowed from the types of loans specified in the first column (nearest 1%)	Average per- undergraduate- borrower cumulative principal borrowed from the types of loans specified in the first column (nearest \$1)
Α	Any loan program: Federal Perkins, Federal Stafford Subsidized and Unsubsidized, institutional, state, private loans that your institution is aware of, etc. Include both Federal Direct Student Loans and Federal Family Education Loans.	314	80.00%	\$26,899
В	Federal loan programs: Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans.	308	79.00%	\$24,282
С	Institutional loan programs.	0	0.00%	\$0
D	State loan programs.	0	0.00%	\$0
E	Private student loans made by a bank or lender.	30	10.00%	\$24,813

# Aid to Undergraduate Degree-seeking Nonresident Aliens

Report numbers and dollar amounts for the same academic year checked in item H1

Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degreeseeking nonresident aliens:

Institutional need-based scholarship or grant aid is available Institutional non-need-based scholarship or grant aid is available Institutional scholarship or grant aid is not available	
If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid:	48
Average dollar amount of institutional financial aid awarded to undergraduate degree- seeking nonresident aliens:	\$2,885
Total dollar amount of institutional financial aid awarded to undergraduate degree- seeking nonresident aliens:	\$138,503

H7 Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

Other (specify):

X	Institution's own financial aid form CSS/Financial Aid PROFILE International Student's Financial Aid Application International Student's Certification of Finances Other (specify):
	Process for First-Year/Freshman Students
Н8	Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:
X	FAFSA Institution's own financial aid form CSS/Financial Aid PROFILE State aid form Noncustodial PROFILE Business/Farm Supplement Other (specify):
Н9	Indicate filing dates for first-year (freshman) students:
	Priority date for filing required financial aid forms: 1-Mar
	Deadline for filing required financial aid forms:
	No deadline for filing required forms (applications processed on a rolling basis)
H10	Indicate notification dates for first-year (freshman) students (answer a or b):
	a) Students notified on or about (date):
	b) Students notified on a rolling basis:  X Yes No If yes, starting date:
H11	Indicate reply dates:  Students must reply by (date): or within weeks of notification.  Types of Aid Available Please check off all types of aid available to undergraduates at your institution:
H12	Loans
X X X	Direct Subsidized Stafford Loans Direct Unsubsidized Stafford Loans Direct PLUS Loans Federal Perkins Loans Federal Nursing Loans State Loans College/university loans from institutional funds Other (specify):
H13	Need Based Scholarships and Grants
X X X X	Federal Pell SEOG State scholarships/grants Private scholarships College/university scholarship or grant aid from institutional funds United Negro College Fund Federal Nursing Scholarship

H14 Check off criteria used in awarding institutional aid. Check all that apply.

	Non-Need Based	Need-Based
Academics	X	Χ
Alumni affiliation	X	
Art	X	
Athletics	X	
Job skills		
ROTC		
Leadership		Χ
Minority status		Χ
Music/drama	X	
Religious affiliation		
State/district residency	X	

H15 If your institution has recently implemented any major financial aid policy, program, or initiative to make your institution more affordable to incoming students such as replacing loans with grants, or waiving costs for families below a certain income level please provide details below:

We implemented the Tuition Assistance Program, designed to assist with the cost of tuition and fees by providing funding in the form of grants to help reduce student debt. This was related to Covid 19 pandemic.

Are these policies related to the COVID-19 pandemic?

Χ	Yes
	No

# I. INSTRUCTIONAL FACULTY AND CLASS SIZE

I-1. Please report the number of instructional faculty members in each category for Fall 2021. Include faculty who are on your institution's payroll on the census date your institution uses for IPEDS/AAUP.

The following definition of full-time instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey (the part time definitions are not used by AAUP). Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:

		Full-time	Part-time
А	Instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non- clinical credit courses
В	Administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non- clinical credit courses
С	Other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
D	Undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
Е	Faculty on sabbatical or leave with pay	Include	Exclude
F	Faculty on leave without pay	Exclude	Exclude
G	Replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

**Full-time instructional faculty:** faculty employed on a full-time basis for instruction (including those with released time for research)

**Part-time instructional faculty:** Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instruction faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

*Minority faculty:* includes faculty who designate themselves as Black, non-Hispanic; American Indian or Alaska Native; Asian, Native Hawaiian or other Pacific Islander, or Hispanic.

**Doctorate:** includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration. Also includes terminal degrees formerly designated as "first professional," including dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), or law (JD).

**Terminal master's degree:** a master's degree that is considered the highest degree in a field: example, M. Arch (in architecture) and MFA (master of fine arts in art or theater).

I-1.			Full-Time	Part-Time	Total
	Α	Total number of instructional faculty	228	202	430
	В	Total number who are members of minority groups	184	161	345
	С	Total number who are women	127	101	228
	D	Total number who are men	101	101	202
	Ε	Total number who are nonresident aliens (international)	3	7	10
	F	Total number with doctorate, or other terminal degree	212	60	272
	G	Total number whose highest degree is a master's but not a terminal master's	7	120	127
	Н	Total number whose highest degree is a bachelor's	0	0	0
	ı	Total number whose highest degree is unknown or other (Note: Items <b>f</b> , <b>g</b> , <b>h</b> , and <b>i</b> must sum up to item <b>a</b> .)	9	22	31
	J	Total number in stand-alone graduate/professional programs in which faculty teach virtually only graduate-level students	0	0	0

#### I-2. Student to Faculty Ratio

Report the Fall 2021 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate level students.

• Do not count undergraduate or graduate student teaching assistants as faculty.

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Fall 2021 Student to Faculty ratio	18	to 1	(based on	5308	students
			_ and	295	faculty).

#### I-3. Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2021 term.

Please include classes that have been moved online in response to the COVID-19 pandemic.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of *class sections* and *class subsections* offered in Fall 2021. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

### **Number of Class Sections with Undergraduates Enrolled**

#### **Undergraduate Class Size (provide numbers)**

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SECTIONS	268	428	402	114	22	15	0	1249

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SUB-								0
SECTIONS								U

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# J. Disciplinary areas of DEGREES CONFERRED

# J1 Degrees conferred between July 1, 2020 and June 30, 2021

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1st and 2nd majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2nd major as the denominator. If you prefer, you can compute the percentages using 1st majors only.

Category	Diploma/Certificates	Associate	Bachelor's	CIP 2020 Categories to Include
Agriculture				01
Natural resources and conservation				03
Architecture				04
Area, ethnic, and gender studies				05
Communication/journalism				09
Communication technologies			10.8%	10
Computer and information sciences			9.2%	11
Personal and culinary services				12
Education			4.9%	13
Engineering				14
Engineering technologies				15
Foreign languages, literatures, and linguistics				16
Family and consumer sciences				19
Law/legal studies				22
English			1.0%	23
Liberal arts/general studies				24
Library science				25
Biological/life sciences			8.2%	26
Mathematics and statistics			0.5%	27
Military science and military technologies				28 & 29
Interdisciplinary studies				30
Parks and recreation				31
Philosophy and religious studies				38
Theology and religious vocations				39
Physical sciences				40
Science technologies				41
Psychology			10.3%	42
Homeland Security, law enforcement, firefighting, and protective services			11.1%	43
Public administration and social services			3.1%	44
Social sciences			4.1%	
Construction trades				46
Mechanic and repair technologies				47
Precision production				48
Transportation and materials moving				49
Visual and performing arts			7.1%	50
Health professions and related programs	1		4.4%	51
Business/marketing			23.1%	52
History			2.2%	54
Other				
TOTAL (should = 100%)	0.00%	0.00%	100.00%	

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### **Common Data Set Definitions**

- ♦ All definitions related to the financial aid section appear at the end of the Definitions document.
- ♦ Items preceded by an asterisk (\*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

\*Academic advisement: Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

**Accelerated program:** Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

Admitted student: Applicant who is offered admission to a degree-granting program at your institution.

\*Adult student services: Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America) and maintaining tribal affiliation or community attachment.

**Applicant (first-time, first year):** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

**Application fee:** That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Associate degree: An award that normally requires at least two but less than four years of full-time equivalent college work.

**Bachelor's degree:** An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

Black or African American: A person having origins in any of the black racial groups of Africa.

Board (charges): Assume average cost for 19 meals per week or the maximum meal plan.

**Books and supplies (costs):** Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

Calendar system: The method by which an institution structures most of its courses for the academic year.

Campus Ministry: Religious student organizations (denominational or nondenominational) devoted to fostering religious life on college campuses. May also refer to Campus Crusade for Christ, an interdenominational Christian organization.

\*Career and placement services: A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.

Carnegie units: One year of study or the equivalent in a secondary school subject.

Certificate: See Postsecondary award, certificate, or diploma.

**Class rank:** The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of gradepoint average, whether weighted or unweighted.

**College-preparatory program:** Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.

**Common Application:** The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.

\*Community service program: Referral center for students wishing to perform volunteer work in the community or participate in volunteer activities coordinated by academic departments.

**Commuter:** A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.

Clock hour: A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as contact hour.

Continuous basis (for program enrollment): A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.

Cooperative education program: A program that provides for alternate class attendance and employment in business, industry, or government.

**Cooperative housing:** College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.

\*Counseling service: Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

Credit: Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or recognized postsecondary credential.

**Credit course:** A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other recognized postsecondary credential.

**Credit hour:** A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or recognized postsecondary credential.

Cross-registration: A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.

**Deferred admission:** The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.

**Degree:** An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

**Degree-seeking students:** Students enrolled in courses for credit who are recognized by the institution as seeking a degree or recognized postsecondary credential. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.

**Differs by program (calendar system):** A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October

Diploma: See Postsecondary award, certificate, or diploma.

**Distance learning:** An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.

**Doctor's degree-research/scholarship**: A Ph.D. or other doctor's degree that requires advanced work beyond the master's level, including the preparation and defense of a dissertation based on original research, or the planning and execution of an original project demonstrating substantial artistic or scholarly achievement. Some examples of this type of degree may include Ed.D., D.M.A., D.B.A., D.Sc., D.A., or D.M, and others, as designated by the awarding institution.

**Doctor's degree-professional practice**: A doctor's degree that is conferred upon completion of a program providing the knowledge and skills for the recognition, credential, or license required for professional practice. The degree is awarded after a period of study such that the total time to the degree, including both pre-professional and professional preparation, equals at least six full-time equivalent academic years. Some of these degrees were formerly classified as "first-professional" and may include: Chiropractic (D.C. or D.C.M.); Dentistry (D.D.S. or D.M.D.); Law (L.L.B. or J.D.); Medicine (M.D.); Optometry (O.D.); Osteopathic Medicine (D.O); Pharmacy (Pharm.D.); Podiatry (D.P.M., Pod.D., D.P.); or, Veterinary Medicine (D.V.M.), and others, as designated by the awarding institution.

**Doctor's degree-other**: A doctor's degree that does not meet the definition of a doctor's degree - research/scholarship or a doctor's degree - professional practice.

Double major: Program in which students may complete two undergraduate programs of study simultaneously.

**Dual enrollment:** A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

Early action plan: An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.

Early admission: A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

Early decision plan: A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

English as a Second Language (ESL): A course of study designed specifically for students whose native language is not English.

**Exchange student program-domestic:** Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Study abroad**.

**External degree program:** A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

**Extracurricular activities (as admission factor):** Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

**First-time student:** A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

**First-time, first-year (freshman) student:** A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

**First-year student:** A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 clock hours.

Freshman: A first-year undergraduate student.

\*Freshman/new student orientation: Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

Full-time student (undergraduate): A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more clock hours a week each term

Geographical residence (as admission factor): Special consideration in the admission process given to students from a particular region, state, or country of residence.

**Grade-point average (academic high school GPA):** The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.

Graduate student: A student who holds a bachelor's or equivalent, and is taking courses at the post-baccalaureate level.

\*Health services: Free or low cost on-campus primary and preventive health care available to students.

**High school diploma or recognized equivalent:** A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED), or another state-specified examination.

Hispanic or Latino: A person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.

**Honors program:** Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

**Independent study:** Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.

In-state tuition: The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

#### International student: See Nonresident alien.

**International student group:** Student groups that facilitate cultural dialogue, support a diverse campus, assist international students in acclimation and creating a social network.

**Internship:** Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

\*Learning center: Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.

\*Legal services: Free or low cost legal advice for a range of issues (personal and other).

**Liberal arts/career combination:** Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross-registration.

Master's degree: An award that requires the successful completion of a program of study of generally one or two full-time equivalent academic years of work beyond the bachelor's degree. Some of these degrees, such as those in Theology (M.Div., M.H.L./Rav) that were formerly classified as "first-professional", may require more than two full-time equivalent academic years of work.

Minority affiliation (as admission factor): Special consideration in the admission process for members of designated racial/ethnic minority groups.

\*Minority student center: Center with programs, activities, and/or services intended to enhance the college experience of students of color

**Model United Nations:** A simulation activity focusing on conflict resolution, globalization, and diplomacy. Assuming roles as foreign ambassadors and "delegates," students conduct research, engage in debate, draft resolutions, and may participate in a national Model UN conference.

**Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**Nonresident alien:** A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

\*On-campus day care: Licensed day care for students' children (usually age 3 and up); usually for a fee.

**Open admission:** Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

Other expenses (costs): Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

Out-of-state tuition: The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.

Part-time student (undergraduate): A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 clock hours a week each term.

\*Personal counseling: One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.

**Post-baccalaureate certificate:** An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.

**Post-master's certificate:** An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.

**Postsecondary award, certificate, or diploma:** Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact/clock hour requirements:

Less Than 1 Academic Year: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 clock hours by a student enrolled full-time.

At Least 1 But Less Than 2 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 clock hours.

At Least 2 But Less Than 4 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 clock hours.

**Private institution:** An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

**Private for-profit institution:** A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

**Private nonprofit institution:** A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

Proprietary institution: See Private for-profit institution.

**Public institution:** An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

**Quarter calendar system:** A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

**Race/ethnicity:** Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

**Race/ethnicity unknown:** Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

**Recognized Postsecondary Credential:** Includes both Title IV eligible degrees, certificates, and other recognized postsecondary credentials. Any credential that is received after completion of a program that is eligible for Title IV federal student aid. Credentials that are awarded to recognize an individual's attainment of measurable technical or industry/occupational skills necessary to obtain employment or advance within an industry occupation. (Generally based on standards developed or endorsed by employers or industry associations).

Religious affiliation/commitment (as admission factor): Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

\*Religious counseling: One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

\*Remedial services: Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

**Required fees:** Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

Resident alien or other eligible non-citizen: A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

Room and board (charges)—on campus: Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

**Secondary school record (as admission factor):** Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

**Semester calendar system:** A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

Student-designed major: A program of study based on individual interests, designed with the assistance of an adviser.

**Study abroad:** Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.

\*Summer session: A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

**Talent/ability (as admission factor):** Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

**Teacher certification program:** Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

**Transfer applicant:** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

**Transfer student:** A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

**Transportation (costs):** Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

**Trimester calendar system:** An academic year consisting of 3 terms of about 15 weeks each

Tuition: Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

\*Tutoring: May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

Unit: a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, clock hour).

**Undergraduate:** A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

\*Veteran's counseling: Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

\*Visually impaired: Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

Volunteer work (as admission factor): Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

Wait list: List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

Weekend college: A program that allows students to take a complete course of study and attend classes only on weekends.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

\*Women's center: Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

Work experience (as admission factor): Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

#### **Financial Aid Definitions**

**External scholarships and grants:** Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

Financial aid applicant: Any applicant who submits any one of the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness:** Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

**Institutional scholarships and grants**: Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

**Financial need:** As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid:** College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and non-institutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid:** Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

**Need-based self-help aid:** Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

Non-need-based scholarship or grant aid: Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

Note: Suggested order of precedence for counting non-need money as need-based:

- 1. Non-need institutional grants
- 2. Non-need tuition waivers
- 3. Non-need athletic awards
- 4. Non-need federal grants
- 5. Non-need state grants
- 6. Non-need outside grants
- 7. Non-need student loans
- 8. Non-need parent loans
- 9. Non-need work

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Non-need-based self-help aid: Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

Work study and employment: Federal and state work study aid, and any employment packaged by your institution in financial aid awards.