



DIVISION OF ADMINISTRATION & FINANCE

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CONTRACTUAL PAY SCHEDULE

FISCAL YEAR 2027

PAYROLL NUMBER	START DATE	PAY PERIOD ENDING DATE	BIWEEKLY PAY DATE	Due Date for Time/Absence Entry	Due Date for Time/Absence Approval
01	06-17-2026	6/30/2026*	07-08-2026	06/28/26 by 10:00am	06/28/26 by 1:00pm
02	07-01-2026	07-14-2026	07-22-2026	10:00am on PPE Date	1:00pm on PPE Date
03	07-15-2026	07-28-2026	08-05-2026	10:00am on PPE Date	1:00pm on PPE Date
04	07-29-2026	08-11-2026	08-19-2026	10:00am on PPE Date	1:00pm on PPE Date
05	08-12-2026	08-25-2026	09-02-2026	10:00am on PPE Date	1:00pm on PPE Date
06	08-26-2026	09-08-2026	09-16-2026	10:00am on PPE Date	1:00pm on PPE Date
07	09-09-2026	09-22-2026	09-30-2026	10:00am on PPE Date	1:00pm on PPE Date
08	09-23-2026	10/6/2026*	10-14-2026	10/05/26 by 10:00am	10/05/26 by 1:00pm
09	10-07-2026	10-20-2026	10-28-2026	10:00am on PPE Date	1:00pm on PPE Date
10	10-21-2026	11/3/2026*	11-10-2026 ^b	11/02/26 by 10:00am	11/02/26 by 1:00pm
11	11-04-2026	11-17-2026	11-25-2026	10:00am on PPE Date	1:00pm on PPE Date
12	11-18-2026	12-01-2026	12-09-2026	10:00am on PPE Date	1:00pm on PPE Date
13	12-02-2026	12-15-2026	12-23-2026	10:00am on PPE Date	1:00pm on PPE Date
14	12-16-2026	12/29/2026*	01-06-2027	12/22/26 by 10:00am	12/22/26 by 1:00pm

Employees must submit their web time/absence entries in Workday by 10:00 am on the Pay Period End Date.
 Approvers must approve all time and absence by 1:00 pm on the Pay Period Ending Date.
 Timecards that are not submitted and approved by the due dates may result in delayed payment.

**Timecards are due one day early due to the Holiday/early closing at the Request of Central Payroll*

Note: The FY27 Pay Schedule received from Central Payroll only covers PPE through 12/29/26. An updated schedule for the remainder of FY27 will be released in December 2026.

If you have any questions, please get in touch with Payroll @ payroll@bowiestate.edu