



Resident Freshman Parking Waiver Request Form

Resident Freshmen students (credits below 30) are not authorized to have a vehicle on campus. Any student falsifying information or purchases a parking permit for a Freshman student will have their parking privileges revoked and will face judicial action.

Waiver request must be approved **prior** to bringing the vehicle to campus. If approved, the student will be able to purchase a permit for the academic semester. Proof of employment will need to be provided at the beginning of each semester for approval. To submit a request for a waiver, students must complete the waiver request form.

The form must be submitted to Ms Shirley Williams (swilliams@bowiestate.edu) with any supporting documents needed to approve your request. (see item 2 below)

ITEM-1 PERSONAL INFORMATION

Full Name: _____
BSU ID# _____
Resident Address _____
BSU Email Address _____
Secondary Email: _____
Classification Status _____
Phone # : _____

ITEM 2: I AM PETITIONING FOR A RESIDENT FRESHMAN PARKING PERMIT (check one below)

- Off Campus Employment (3 days Mon-Fri)
- Medical (with doctor 's letter)
- Special Circumstances

INSTRUCTIONS: Off Campus Employment

all documents must be attached with the waiver request and submitted to Ms.Shirley Williams for approval.

Once the form is completed, it must be submitted for approval.

For off-campus employment, two paystubs must be attached showing 30 days of consecutive days.

Paystubs must have company name/logo on top

Paystubs must show current employment date back to 30 consecutive days

INSTRUCTIONS: Medical

You will be contacted if supporting documents are needed

SPECIAL CIRCUMSTANCES

You will be contacted for supporting documents

Shirley Williams

McKeldin Gym

301-860-4048