

**Course(s) Reinstatement & Schedule Adjustment Form**

**(CIRCLE ONE) SEMESTER:** **FALL WINTER SPRING SUMMER YEAR: \_\_­\_\_\_\_\_\_\_**

**STUDENT ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (CIRCLE ONE): GRADUATE UNDERGRADUATE**

 **LAST NAME FIRST NAME**

 **COURSES FOR REINSTATEMENT & SCHEDULE ADJUSTMENT**

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| --- | --- | --- | --- | --- | --- | --- |
| **SUBJECT AND COURSE NUMBER** | **CLASS** **SECTION** | **CLASS****NUMBER** | **PERMISSION****NUMBER** | **ADD** | **DROP** | **AUDIT** |
| ***Example: ENGL 123*** | ***101*** | ***1011*** | ***111011*** |  |  |  |
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**Graduate students can only audit courses before the start of the semester.**

**Please note: Auditing a course(s) may affect a student’s full/part-time status and financial aid eligibility.**

**Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Athletic Advisor Signature (for student athletes only) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Chairperson Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dean Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Office of Financial Aid (If receiving aid) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*For office use only:*

***Processed By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

 ***Updated 2/2020***

*COLLEGE OF ARTS & SCIENCES*- *Dr. George Acquaah, Dean*

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 *Computer Science Building, Room 315, 301-860-3610*

*Communications*

*Computer Science*

*Language, Literature and Cultural Studies*

*History & Government*

*Fine & Performing Arts Mathematics*

*Military Science*

 *Natural Science*

*Technology and Security*

*COLLEGE* OF *BUSINESS* – (Acting Dean) Dr. Regina Tawah

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*Center Business & Graduate Studies, Room 3312, 301-860-3590*

 *Accounting, Economics & Finance*

*Management Information Systems*

*Management, Marketing & Public Administration*

*COLLEGE OF EDUCATION* - *Dr. Rhonda Jeter, Dean*

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*James E. Proctor Building, Room 224, 301-860-3225*

*Counseling*

*Education Leadership*

 *Teaching, Learning & Professional Development*

*COLLEGE* OF *PROFESSIONAL STUDIES* – *Dr. Cheryl Blackman, Dean*

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*Behavioral Science & Human Services- (Child & Adolescent Studies, Criminal Justice, Sociology)*

*Nursing*

*Psychology*

*Social Work*

*Graduate Studies – Dr. Janet Guyden (Interim Dean)*

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