

**Course(s) Reinstatement & Schedule Adjustment Form**

**(CIRCLE ONE) SEMESTER:** **FALL WINTER SPRING SUMMER YEAR: \_\_­\_\_\_\_\_\_\_**

**STUDENT ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (CIRCLE ONE): GRADUATE UNDERGRADUATE**

 **LAST NAME FIRST NAME**

 **COURSES FOR REINSTATEMENT & SCHEDULE ADJUSTMENT**

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| --- | --- | --- | --- | --- | --- | --- |
| **SUBJECT AND COURSE NUMBER** | **CLASS** **SECTION** | **CLASS****NUMBER** | **PERMISSION****NUMBER** | **ADD** | **DROP** | **AUDIT** |
| ***Example: ENGL 123*** | ***101*** | ***1011*** | ***111011*** |  |  |  |
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**Graduate students can only audit courses before the start of the semester.**

**Please note: Auditing a course(s) may affect a student’s full/part-time status and financial aid eligibility.**

**Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Athletic Advisor Signature (for student athletes only) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Chairperson Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dean Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Office of Financial Aid (If receiving aid) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*For office use only:*

***Processed By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

 ***Updated 2/2020***

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 ***Computer Science Building, Room 315, (301) 860-3610***

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 ***Computer Science – Dr. Rosemary Shumba, Chairperson***

 ***English & Modern Language - Dr. David Basena, Chairperson***

 ***History & Government - Dr. Diarra Robertson, Chairperson***

 ***Fine & Performing Arts – Professor Gina Lewis, Chairperson***

 ***Mathematics - Dr. Elena Klimova, Chairperson***

 ***Military Science - LTC Wesley Knight***

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 ***Center for Business & Graduate Studies, Room 3214A, (301) 860-3590***

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