

Program = Degree

Plan = Major

Subplan = Concentration/Track

DECLARATION OF MAJOR FORM

This form should be used for the following:

- Enrolled undergraduate degree-seeking students declaring, changing or deleting a major, minor and/or certificate program.
- Non-degree seeking undergraduate students interested in obtaining an Upper Division Certificate
- Enrolled graduate degree-seeking students adding, changing or deleting a certificate program
- Graduate students changing their program modality or choosing a new concentration. A change in concentration will require a new and approved Program of Study (POS).

Important Note: Graduate students may not use this form to request a change of program. They must complete and submit the Change of Program form through Graduate Admissions.

Last Name: _____	First Name: _____
Student ID number: _____	Student email address: _____

<p style="text-align: center; color: red;">I want to change my major from:</p> <p style="color: red;">Select degree type:</p> <p>Plan: _____</p> <p>Subplan (concentration): _____</p> <p>Current Dept Chairperson/Grad Coordinator Signature and Date: _____</p>	<p style="text-align: center; color: red;">I want to change my major to:</p> <p style="color: red;">Select degree type</p> <p>Plan: _____</p> <p>Subplan (concentration): _____</p> <p>New Dept Chairperson/Grad Coordinator Signature and Date: _____</p>
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<p style="text-align: center; color: red;">I want to add the following Minor/Certificate Program</p> <p>Minor: _____</p> <p>Certificate: _____</p> <p>Dept Chairperson/Graduate Coordinator Signature & Date: _____</p>	<p style="text-align: center; color: red;">I want to remove the following Minor/Certificate Program(s):</p> <p>Minor: _____</p> <p>Certificate: _____</p> <p>Dept Chairperson/Graduate Coordinator Signature & Date: _____</p>
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<p style="color: red;">I want to declare a Double Major:</p>	
<p>Primary Program (Select Degree): : _____</p> <p>Plan: _____</p> <p>Subplan: _____</p> <p>Signature of Primary Dept Chairperson and Date: _____</p>	<p>Secondary Program (Select Degree): _____</p> <p>Plan: _____</p> <p>Subplan: _____</p> <p>Signature of Secondary Dept Chairperson and Date: _____</p>

I hereby authorize Bowie State University to update my records to reflect the changes I have indicated below. I understand that when I change my major, I must adhere to the current catalog requirements in effect.

Student's Signature: _____ Date: _____

Completed forms should be scanned and submitted electronically as an attachment to registrar@bowiestate.edu. Once processed, email confirmation will be sent to student and approving chairperson.