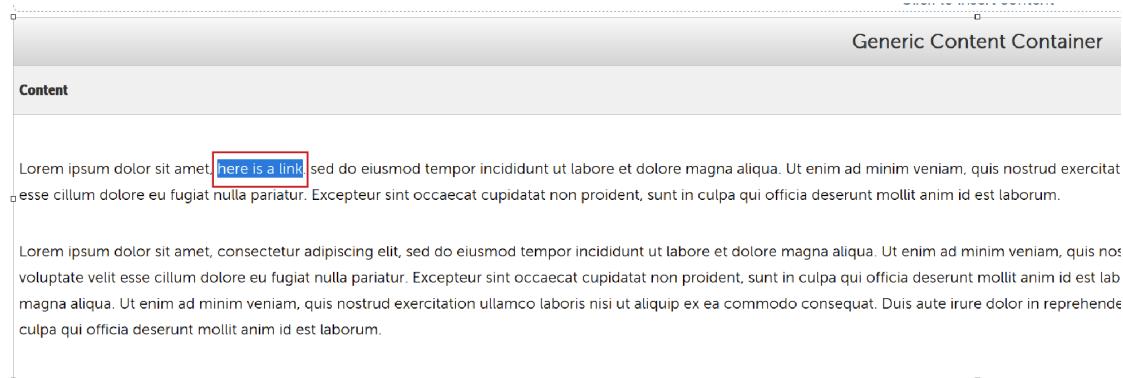


Adding Links to a Web Page

Revised 3/21/19

1. Select (highlight) the text you would like to link on the page you're editing.

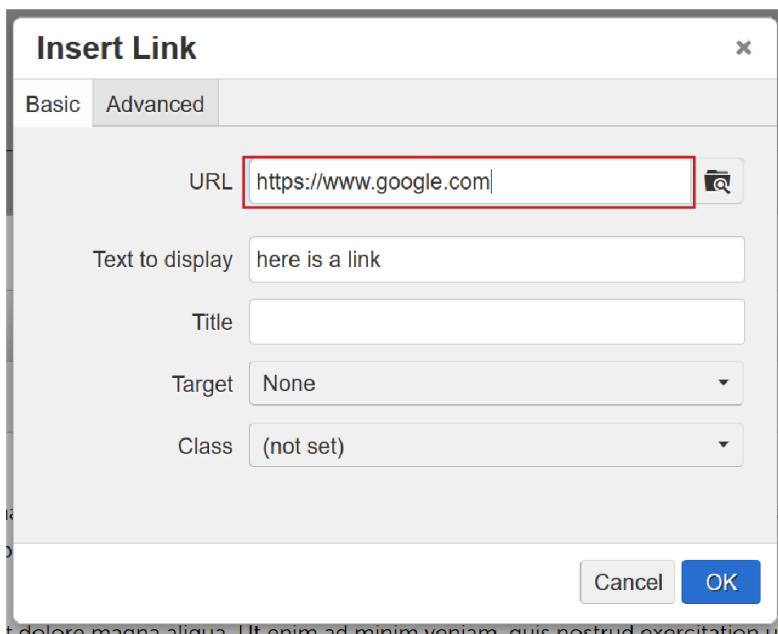


2. Click on the *Insert/edit Link* tool.

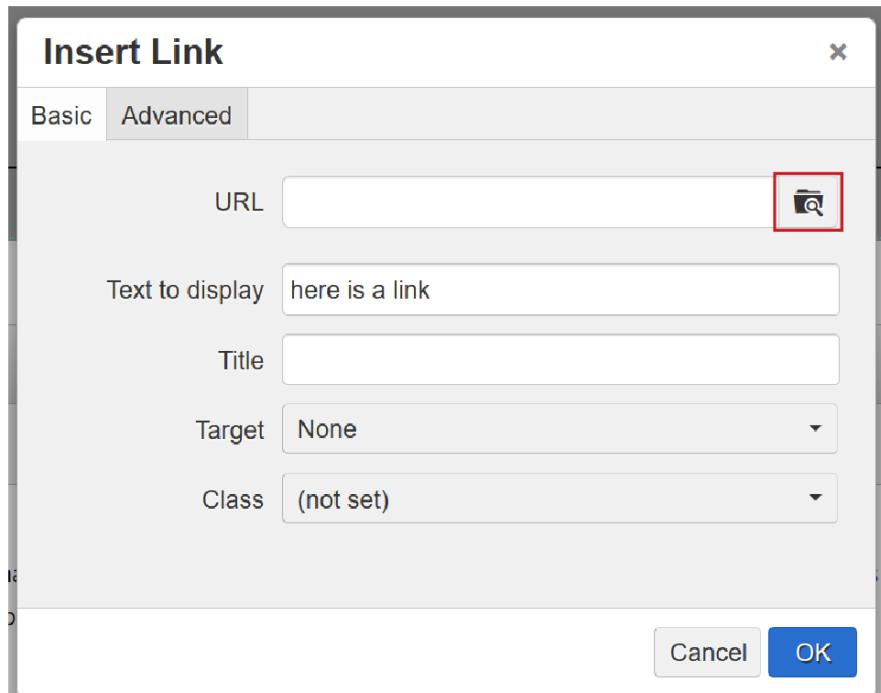


3a. If you're adding a link to an external website (not Bowie State), type it in the URL field, then click **OK**.

Be sure to include the *http://* or *https://*.



3b. If you're linking to another page on the Bowie State website, click the *Browse* icon in the dialog box that appears.



You can choose from the list of files on the left. If you need to access files outside your section, choose "Production" from the Environments pulldown menu in the upper right. Click *Insert*, then *OK*.

