

Master Copy

**The Bowie State University Graduate Student Association
Constitution and By-laws
Approved: Spring 2016**

PREAMBLE

The Bowie State University Graduate Student Association is an organization whose aim is to represent all Bowie State University graduate students and to assist in increasing the quality of their academic, professional, and social pursuits. This constitution details the rules and regulations that govern the activities of the Graduate Student Association and its members. This constitution consists of two parts, the core constitution and the supporting bylaws. This constitution and the supporting bylaws must be reviewed and revised if needed every two years.

ARTICLE I- IDENTIFICATION

SECTION I

The name of the Organization is the Bowie State University Graduate Association, hereafter referred to as the GSA.

SECTION II

The principle office of the GSA shall be located within the New Student Center on Bowie State University's Campus located in Bowie, MD.

SECTION III

The Graduate Student Association is dedicated to the following purpose and principles:

1. To represent all graduate students at Bowie State University.
2. To increase the visibility of Bowie State University.
3. To uphold and support the mission of Bowie State University.
4. To provide a vehicle for graduate students to express their needs, interest, and concerns.
5. To provide an atmosphere for graduate students to participate in social, academic, and professional pursuits.

SECTION IV

The graduate students at Bowie State University established the Graduate Student Association (GSA) during the 1998-1999 academic year. All students duly registered in the Graduate School, pursuing degrees higher than the baccalaureate degree are members of the Graduate Student Association. The Graduate Student Association is the top policy-making body, which governs the functions and activities of the organization.

ARTICLE II- MEMBERSHIP AND MEETINGS

SECTION I

The membership of the GSA shall consist of all graduate students enrolled at Bowie State University.

SECTION II

Graduate activity fees (assessed by the University) shall serve as the dues for the GSA.

SECTION III

There are two levels of membership; Members and Active Members:

1. Members are students who are currently enrolled at the university.
2. Active Members are students who participate in two or more GSA meetings or GSA sponsored events per semester (fall / spring).

SECTION IV

The GSA holds two types of meetings; Executive Board Meetings (exclusively for Executive Board Officers) and General Meetings (open to all graduate students).

ARTICLE III- EXECUTIVE BOARD

SECTION I

Executive Board Officers- the Executive Board of the GSA shall consist of a President, Vice President (formerly called the First Vice President), Vice President for Internal Affairs (formerly called Second Vice President), Director of Fiscal Affairs (formerly called Financial Secretary), Director of Public Relations (formerly called Secretary) and a Member at Large/Parliamentarian. The Member at Large/Parliamentarian appoints the Program Liaisons.

SECTION II

Executive Board Awards- All members of the Executive Board are given an award for carrying out the respective duties of office and giving University service.

SECTION III

Duties and Responsibility of Executive Board Officers- The primary duties and responsibilities of Executive Board Officers may be extended based on the needs of the GSA (Refer to By-laws Article III, Section III).

ARTICLE IV – STANDING COMMITTEES

The GSA will have a minimum of four standing committees. Finance Committee, Public Relations Committee, Membership Committee and Communication Committee. Ad hoc committees can be formed as needed. Each committee shall submit a report to the membership at the monthly meeting. (Refer to By-laws Article IV)

ARTICLE V-ELECTION PROCESS

SECTION I

All Active GSA members can run for an Executive Board Office (Refer to By-laws Article V, Section I)

SECTION II

Previous Executive Board members can run for an Executive Board Office however, must not exceed two terms (Refer to By-laws Article V, Section II)

ARTICLE VI- OPERATIONS

SECTION I

The elections committee within the Executive Board will collect tally for all of the votes. All ballots completed by graduate student will be confidential. The official contract date for the duty of office will start during the month of September at the beginning of the semester and end on June 30 within the next year. The term of office for each elected position begins on July 01 of the current year.

SECTION II

Resignations and Removals- A member of the Executive Board may withdraw from office before the expiration of the term by submitting a resignation in writing to the remaining members of the Executive Board and the Faculty Advisor/Representative. The remaining members of the Executive Board may then appoint a replacement to the office if needed.

A member of the Executive Board may be removed from office by an Executive Board majority vote. Following a majority vote from the Executive Board the proposed removal ~~will be presented to the Active Members at the General Meeting. A vote of 'no confidence' from two-thirds of the Active Members at the General Meeting will finalize the removal of the Executive Board Member.~~ will be presented to the Active Members at the General Meeting. A vote of 'no confidence' from two-thirds of the Active Members at the General Meeting will finalize the removal of the Executive Board Member.

ARTICLE VII – FINANCES

SECTION I

The Graduate Student Association will finance the purchases and activities it engages in by the following means:

Graduate Student Activity Fee (appropriate amount set by Bowie State University)

SECTION II

The GSA Board will appoint a GSA Finance Chair at the beginning of each academic year. The Graduate Student Association will submit a budget to the Graduate Student Association Finance Committee on a semester basis (at the beginning of the academic semester) and request funding appropriate to the effective operation of the organization for each year. The GSA President and Faculty advisor will serve as members of the Finance Committee

ARTICLE VIII- CONFERENCE/RESEARCH SPONSORSHIP

The GSA offers financial assistance for conferences to current graduate students and recognized graduate organizations at Bowie State University to enable graduate students to enhance their opportunities for professional development. The GSA is unable to finance all expenditures for conferences/research. The procedures to request assistance are outlined in the GSA Conference/Research Sponsorship Packet. A copy of the GSA Conference/Research Sponsorship Packet can be obtained from the GSA office.

ARTICLE IX- GRADUATE ORGANIZATIONS

The procedures to establish a graduate student organization is outlined in the GSA Graduate Student Organization Packet. A copy of the GSA Graduate Student Organization Packet can be obtained in the GSA office or it can be downloaded from the GSA webpage. This document will also be available to the Dean of the Graduate School for record and reference purposes.

ARTICLE X- AMENDMENTS

SECTION I

The By-laws may be amended by a majority vote of the Executive Board, subject to the approval of such By-laws, as adopted or amended, and by ratification by a two-third vote of the members who are in attendance at any General Body Meeting, or any special meeting for that purpose.

SECTION II

Any member may submit in writing to the Executive Board amendment to the By-Laws. Such an amendment shall then be considered by the Board. If approved by a majority vote of the Board, then it must be submitted and voted on by the membership.

BY-LAWS

ARTICLE I- IDENTIFICATION

-No By-laws

ARTICLE II – MEMBERSHIP AND MEMBERSHIP MEETINGS

SECTION IV

At least four (4) Executive Board Meetings will be held per semester. A quorum shall consist of four voting Executive Board Members.

At least four (4) General Body Meetings will be held per semester. These meetings are open to all members of the GSA and include a quorum, which shall consist of four voting Executive Board Members. Any member, after obtaining the signatures of at least twenty (20) graduate students, may petition any decision or ruling of the Executive Board.

ARTICLE III- EXECUTIVE BOARD

SECTION I

Each officer shall be elected at the General Meeting by a majority vote of the Membership present. Each officer shall serve a one (1) year term of office and shall be eligible for re-election to one (1) additional one (1) year term to office. The term of office shall be extended from July 1 – June 30, with the provision that those who hold office shall continue until their successors are duly elected and take office. Executive Board Officers shall be enrolled in at least six (6) semester hours for the Fall and Spring semesters of the term for which they are elected. Board members are required to possess and maintain a minimum cumulative grade point average of 3.5. In the case where there are students that do not have the minimum grade point average of 3.5 the position will remain unfilled until the following semester when qualified students may apply.

SECTION II

Executive Board Meetings

There shall be at least one (1) Executive Board meeting per month during the academic school year. The President shall establish the date, time, and location

SECTION III

Individual Duties and Responsibilities of Executive Board Officers

A. The **President** shall be the Chief Executive Officer of the GSA. The President shall preside at all Executive Board Meetings and General Meetings. The President shall act as official spokesperson for the GSA and the student members. The President shall appoint chairpersons to all standing committees, with a majority vote of the Executive Board and shall be a member of all such committees. ~~The President shall coordinate all activities of the GSA and have the authority to perform all other duties usually incidental to the office of the President, which these By-Laws do not assign to another officer.~~

Duties and Responsibilities:

1. Determine and formulate agenda items for board meetings taking into consideration the full board's recommendations
2. Delegate assignments and duties to other board members
3. With the assistance of the Director of Fiscal Affairs, develop for the Board's review, a budget for each semester
4. Attend all university shared governance meetings
5. Represent the GSA as a spokesperson at many GSA and university events (including but not limited to graduate open houses, graduate orientation and commencement ceremonies)
6. The President of the Graduate Student Association will call and preside at all executive board and general body meetings and will only vote in the case of a tie.
7. The President or designee, by virtue of the position, will automatically be one of the student representatives on The BSU University Council and will serve on all University committees that require such representation.
8. The President will meet with the University President once a month or once a semester at

- the discretion of the Graduate Student Association President.
9. The President will provide the student body each month with information concerning the operation and activities of the Graduate Student Association and about general university/system wide issues.
 10. The President Shall take care to insure that this "Constitution of the Graduate Student Association of the Bowie State University" is faithfully executed at all times.
 11. The President or his/her designee shall serve on the USMC (University System of Maryland Student Council).
 12. Serve as a liaison between the GSA and the Office of Graduate School.
 13. The President will appoint and receive ambassadors, and appoint committees to non-policy post without board approval.
 14. The President will have the power to appoint people to any elected office in the event that no one seeks to run for that prospective office.
 - 15: In the event that no one seeks to run for the office of the President of the GSA, the existing President of the GSA will have the authority to appoint successor with the approval of the existing board.
 16. The President will have the power to call emergency meetings.
 17. Serve as Budget Requestor for GSA financial account to be used for GSA events, meetings and activities.
 18. Accountable for GSA merchandise (i.e. office space, computers, telephones, printers, keys, etc.)
 19. Maintain the financial account and on goings through the PeopleSoft financials
 20. Oversee all GSA activities (working closely with each executive board member)
 21. Communicate updates regularly to the GSA advisor
 22. Serve as member on all GSA committees
 23. Communicate as needed with the Senior Student Affairs Officer and the Dean of the Graduate School.
 24. The President will have his/her cellphone usage, data, internet access, meal plan and their room charges at Christa McAuliffe Residential Community covered by the Graduate Student Association.
 - ~~25. In case of the removal of the President of the Graduate Student Association from office~~ or in case of the President's absence, resignation, death or other inability to discharge the duties of the office, the line of succession is as follows: Vice President and Vice President for Internal Affairs and Director of Communications.
 26. Hold office hours at the minimum eight (8) hours per week

Time Commitment: Average 35 hours per week

B. The Vice-President shall assume Office of the President if for any reason the office becomes vacant or when requested to serve in his/her absence. The Vice-President shall act as chairperson of the Public Relations Committees.

Duties and Responsibilities:

1. The Vice President will, at all times, work in close cooperation with the President of the Graduate Student Association.
2. The Vice President will assist the President when necessary in making official announcements to the university and external community.
3. The Vice President is responsible for activities, communications, and public relations to all local, state, and national organizations affecting Bowie State University Graduate Student Association.

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4. Responsible for creating paper communication to advertise to the BSU Community (create fliers for events/meetings)
5. Attend University Council Meetings that the President is unable to attend
6. Find vendors for different events (cookouts, holiday party)
7. Responsible for community service projects (one per month)
8. Responsible for establishing and maintaining community service projects (one per month)
9. Work with Vice President for Internal Affairs on GSA newsletter
10. Attend University System of Maryland Meetings and National Alumni Association Meetings.
11. Hold office hours at the minimum six (6) hours per week
12. In case of the removal of the Vice President of the Graduate Student Association from office or in case of the Vice President's absence, resignation, death or other inability to discharge the duties of the office, the line of succession is as follows: Vice President for Internal Affairs and Director of Communications.

Time Commitment: Average 25 hours per week

C. The Vice President for Internal Affairs shall assume the Office of the Vice President if for any reason the office becomes vacant or when requested to serve in the absence of the elected Vice President.

Duties and Responsibilities:

1. Prepare and submit all contracts (vendors, room reservation for meetings, order food for meetings and events)
2. Attend University Council Meetings that the Vice President is unable to attend
3. Responsible for sending photos and information of events to the Bowie State webmaster
4. Maintaining and Updating the GSA calendar. Manage the GSA website twice a month
5. Working with the Vice President on GSA Newsletter
6. Contact radio stations to promote GSA events
7. Attend National Alumni Association Meetings with the Vice President
8. Head all off-campus events/activities
9. Hold office hours at the minimum six (6) hours per week

Time Commitment: Average 25 hours per week

D. The Director of Communication shall notify all the members of the General Meetings. The Director of Communication shall keep the minutes of all Board and General Meetings, and any non-financial records. The Secretary shall update and disseminate all amendments passed by the Executive Board a minimum of two (2) weeks before the General Body Meeting. The Director of Communication shall be the chief information officer of the GSA and shall serve as public relations officer and archivist. The Director of Communication shall ensure that GSA Assembly meeting minutes are recorded and published and that copies of the Constitution, By-laws, and enacted resolutions are available to all GSA members.

Duties and Responsibilities:

1. Attend University Council Meetings monthly with President
2. Prepare documents for all GSA meetings (sign in sheet, agenda, minutes)
3. Submit agenda to president prior to GSC monthly meetings for review/updates
4. Record minutes at all meetings
5. Maintain an up-to-date active membership list
6. Sends membership information to prospective new members
7. Maintain attendance records of all General Meetings and GSA sponsored events
8. Submit attendance records of Graduate Assistants/Teaching Assistants to the Graduate School
9. Conduct the correspondence of the Graduate Student Association
10. Notify officers and committee members of their election
11. Send out notices of Executive Board and other meetings when deemed necessary by the President or Executive Board
12. Post the minutes of General Meetings (Type of meeting; Date and location of meeting; Time it was called to order; Name of presiding officer; Names of those in attendance (for Board meetings); Approval of minutes of previous meeting (as read or printed, or corrected); Time of adjournment; Your signature and title
13. Hold office hours at the minimum eight (8) hours per week

Time Commitment: Average 20 hours per week

E. The Director of Fiscal Affairs shall be responsible for keeping records of all the funds of the GSA, which includes full and accurate accounts of all receipts and expenditures. The Director of Fiscal Affairs shall report the state of accounts at all Executive Board meetings. The Director of Fiscal Affairs shall be chairperson of the Finance Committee. The Director of Fiscal Affairs shall perform such duties as the President and Executive Board assign in the administration of the GSA.

Duties and Responsibilities:

1. Serve as chair of the Finance Committee
2. Keep a full and accurate account of receipts and expenditures
3. Present a financial statement when requested by the Executive Board
4. Make a full budget report at meeting which new officers officially assume their duties
5. Provide financial report at executive board and general body meetings
6. Be responsible for the maintenance of financial records
7. Attend and be a voting member of the University Council Fiscal Affairs Committee
8. Hold office hours at the minimum four (4) hours per week

Time Commitment: Average 20 hours per week

F. The Member-At-Large/Parliamentarian shall be responsible for maintaining an up to date list of GSA Active Members, shall promote active membership, and act as liaison to the Executive Board. The Member-At-Large/Parliamentarian will serve as the officer of the GSA designated to keep the general and executive meetings in order according to the parliamentary procedure (refer to Robert's Rules of Order).

Duties and Responsibilities:

1. Serve as chair of the membership committee
2. Be familiar with Robert's Rules of Orders and the Graduate Students Council Constitution and By-Law
3. Assist the President in maintaining the proper order of business at all Executive Board, General Meetings, and Elections in accordance with Robert's Rule of Order except to the extent to which these rules are wholly inconsistent with Graduate Students Council Constitution and By-Laws
4. Make sure all meetings follow the prescribed agenda
5. Official timekeeper and keeper of structure and order of all meetings
6. Uphold the Graduate Students Association Constitution
7. Hold office hours at the minimum four (4) hours per week

Time Commitment: Average 15 hours per week

G. Faculty Advisor

1. Be an advocate for the Graduate Students Association.
2. Serve as the Primary Budget Approver for GSA
3. Assist with the dissemination of any requests or information through proper channels at the University
4. Serve as Advisor to GSA

H. Chairman of the Board / Immediate Past President:

The Chairman of the Board/ Immediate Past President shall serve as an advisor to the President and Executive Board. The past President shall serve from July to June as a non-voting member of the Executive Board.

Financial Support

The Graduate Student Association will provide assistance and support to the Immediate Past President in a number of ways: financial support for required functions of the office; assistance with office expenses, including mileage for travel to GSA related events on behalf of President, Executive Board, and the Graduate Student Association. A stipend is not provided to the Immediate Past President.

Duties and Responsibilities:

1. Attend and participate in meetings of the Executive Board
2. Provide assistance to the Executive Board as needed.

2. Provide assistance to the Executive Board as needed.
3. Represent GSA as a spokesperson at GSA and university events (including but not limited to graduate open houses, graduate orientation and commencement ceremonies) on behalf of the Executive Board as needed.
4. Prepare and present information at meetings on behalf of the Association as needed.

ARTICLE IV- STANDING COMMITTEES

Each committee shall perform but will not be limited to the following functions.

1. Finance Committee- To keep record of all financial activities. Chair: Director of Fiscal Affairs
2. Public Relations Committee- To coordinate and plan events that will increase recognition and participation of graduate students in GSA: Director for Internal Affairs
3. Membership Committee- To recruit new members, retain and educate membership about the mission and goals of GSA. Chair: The Member-At-Large/Parliamentarian
4. Communication Committee- To send out information to the general members using several avenues including electronic messages, fliers and handbills. Chair: Director of Communication
5. Constitution Committee- This committee will be formed if the GSA by-laws need to be amended or reviewed. Chair: Vice President

ARTICLE V- ELECTIONS PROCESS

SECTION I

Election of members of the Executive Board:

1. All officers are elected in May.
2. All elected officers shall serve a one-year term starting July 01 of the current year and ending June 30 of the next year.
3. All officers are eligible for re-election for an additional term the following year.
4. All graduate students (Members and Active Members) are eligible to vote in the executive board elections.
5. Individuals seeking the office of President **must** have previously served on the Executive Board. Exception to this requirement is only when there is no current board member running for the prospective office of President. Individuals seeking the office of Vice President, and Vice President for Internal Affairs, **must** have been an active member, served on a GSA committee and have attended at least three GSA meetings during the semester.
6. Active Members seeking an office shall apply by completing an application for a position to the Executive Board for the Graduate Student Association. Candidates must have a 3.5 Cumulative GPA and must submit a copy of their unofficial transcript to the elections chair. The Graduate Student Association faculty advisor will verify the GPA's for candidates running for executive board positions.
7. Candidates must speak about why they are running for office and be prepared to answer questions that are asked by the graduate students in attendance. Members will vote using

a ballot and the candidate who receives the most votes for a given position shall be elected to that office.

SECTION II

1. No executive board member shall be elected to the same Executive position more than twice. Current board members must apply for election and re-election.
2. A recommendation may be submitted to the Elections Committee
3. The Executive Board will set the deadline for submission of applications and they will appoint the Elections committee, which consists of Active Members. Executive Board members that are not running for upcoming Executive Board offices can be members of the Elections Committee.
4. The Executive Board will oversee all operation pertaining to the Election process for all executive positions for GSA.

ARTICLE VI – OPERATIONS

-No By-laws

ARTICLE VII – FINANCES

SECTION II

Finance Committee

1. The Director of Fiscal Affairs will serve as chairperson of the GSA Finance Committee
2. GSA Executive Board members may sit on this committee, but the majority must be Active Members that are not the Executive Board members.

ARTICLE VIII- CONFERENCE SPONSORSHIP

Event Co-Sponsorship:

Officially, recognized graduate organizations that are in good standing can co-sponsor events with GSA and may be eligible to receive financial assistance. An organization may request up to \$2,500 per year to organize community events. The GSA Finance Committee considers these requests and reserves the right to deny funding.

Section I

ARTICLE VIII- CONFERENCE/RESEARCH SPONSORSHIP

GSA offers financial assistance for conferences for current graduate students who are active members of GSA and recognized graduate organizations at Bowie State University to enable graduate students to enhance professional career development. Organizational conference sponsorship can be viewed in more detail in Section II, Article VIII of Constitution Bylaws.

The following information is relative to conference/research for graduate student sponsorships. The Graduate Student Association (GSA) stands committed to assist and augment professional development opportunities for active GSA members but are unable to finance all expenditures for graduate student conferences/research. GSA is dedicated to support students by compensating lodging, and travel for all approved requests. GSA will not be required to pay for registration, food, mileage, and other expenses graduate students may incur.

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All applicants seeking sponsorship are required to complete the Conference/Research Sponsorship Packet, which may be emailed for prompt processing, but an official signed copy must be submitted to GSA Executive Officer/President and Director of Finance within 48 hours or next available business day. All requests for national travel assistance must be submitted 30 days in advance prior to event in order to establish payment arrangements. Any requests for international travel must be submitted 45 days in advance for processing. GSA reserves the right to deny requests for conference/research sponsorship.

Special Annotations for International Travel

According to BSU policies, the below listed pre-travel requirements are mandatory when engaging in international travel.

1. Consult International SOS Risk Assessment to review and assess security and medical risk ratings relative to country of destination.
2. US Department of State travel registration is required. In addition, the US Department of State email alert subscription registration is required to receive email notifications for travel destination.
3. All international travelers are required to have sufficient health insurance coverage for duration of travel.
4. All students traveling internationally are required to sign a "Consent and Acknowledgement of Risk and Release for Participation in a BSU Supported or Related International Activity Form" with emergency contact information provided as well.
5. Students engaged in international travel must provide GSU with their itinerary, include accommodation, transportation, and in-country contact information and submitted to the Travel Approver's office after the travel proposal has been approved.
6. Students engaged in international travel are required to provide BSU with their passport information.
7. All students engaged in international travel are required to provide a cell phone that will operate in the destination country.
8. All students travelling internationally are required to provide clear instructions for contacting the local sponsoring organization/institution or a third party in the country who will be able to confirm your presence and current circumstances.

ARTICLE IX- GRADUATE ORGANIZATIONS

Section II

ARTICLE VIII- CONFERENCE SPONSORSHIP

Event Co-Sponsorship

All officially, documented graduate organizations in good standing can co-sponsor events with GSA and may be eligible to receive financial assistance. An organization may request up to \$2,500 per year from GSA to organize community events. GSA requires all co-sponsorships marketing materials include GSA logo on advertisements to include flyers, billboards, and promotions; no exceptions.

All applicants seeking sponsorship are required to complete the Conference/Research Sponsorship Packet, which may be emailed for prompt processing, but an official signed copy must be submitted to GSA Executive Officer/President and Director of Finance within 48 hours or next available business day. The GSA Financial Committee considers these requests and reserves the right to deny funding.

Revised April 19, 2016

-No By-laws

ARTICLE IX- AMENDMENTS TO THIS CONSTITUTION

Section A- Any amendments to this constitution or the GSA Bylaws must follow the procedures described under the Article VI

ARTICLE X- AMENDMENTS

Section A: The Constitution shall be distributed to the membership of the GSA at the meeting before it can be considered for adoption.

Section B: The ratification of this Constitution shall require approval at a regular meeting of the GSA by a simple majority vote of the GSA Constituents.

Section C: This Constitution shall become effective upon ratification. All officers and members of the GSA shall remain in office after ratification, until their respective terms have been completed.

ARTICLE XI: SELECTION OF GRADUATE COLLEGE AMBASSADORS

Section A

Clause 1

Selection of Ambassadors

The President of the Graduate Student Association will coordinate the search for the Graduate Ambassador positions. The Positions will be advertised to all graduate students, after which applications will be obtained and reviewed by the Selection Committee. The Selection Committee will then choose candidates with whom to conduct interviews. After the interviews have been conducted, the Selection Committee will review the candidates and make a recommendation to the Dean of the Graduate College and GSA President.

Section B General Duties of the Ambassadors

- Clause 1 The Graduate Student Association President shall assign the ambassadors duties.
- Clause 2 The GSA President or the Dean of the Graduate College shall describe all other duties and responsibilities.
- Clause 3 The ambassadors shall represent the Graduate College and the Graduate Student Association in a professional manner at all times.
- Clause 4 The ambassadors shall search out and attend or participate in events sponsored by the University, Departments, their respective Colleges, and RSO's in their perspective College, and the Graduate College.
- Clause 5 The ambassadors shall know the student groups in the respective Colleges and attend at least one meeting of each to introduce themselves and let them know what the graduate college is doing to improve service to graduate students.
- Clause 6 The ambassador shall be persistent with college and departmental personnel about intention/availability for such purposes as giving perspective student tours of campus, attending meetings, meeting formally or informally with students in departments, groups or colleges, meeting formally or informally with administrators and /or faculty to introduce yourself and let them know you are available to help in specific ways
- Clause 7 The ambassadors shall set up and widely publicize office hours.
- Clause 8 The ambassadors shall attend meetings, events, and recruiting opportunities as requested by the Graduate College and the Graduate Student Association.
- Clause 9 Ambassadors shall attend GSA meetings and act as liaisons of the graduate students from the area they represent.

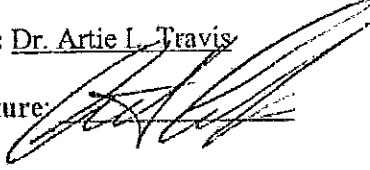
ARTICLE XII: ADDENDUM

Executive Board Stipends

Stipends are presented to the Executive Board members for their time, commitment, as well as fulfillment of his/her officer duties. Stipends will be awarded to each board member based on his or her position

Stipends are disbursed in three intervals throughout the academic school year. The stipends are based on a full semester(s) of work and will be adjusted if an Executive Board member is elected later in the semester or does not fulfill his or her duties.

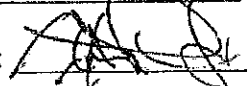
Name: Dr. Artie L. Travis

Signature: 

Title: Vice President Student Affairs

Date: 6/28/16

Name: Dr. Cosmas Nwekefor

Signature: 

Title: Dean Graduate School

Date: 6/28/16

Name: Dr. Cubie Bragg

Signature: Cubie A. Bragg

Title: Faculty Advisor

Date: June 18, 2016

Name: William H. Nathan

Signature: 

Title: GSA President 2015-2016

Date: 6/28/16