

Center for Assessment, Accreditation, and Retention

Assessment Calendar

Academic Year: 2022-2023

Item	Responsibility	Due Date
Fall 2022 Semester (16 Week, 1st 8-Week, and 2nd 8-Week)		
Fall 2022 Course Identification (Faculty Names) 16-Week and 1st 8-Week Sessions	Program Coordinators, Dept Chairs	August 15, 2022
Faculty Institute	College of Education Faculty and Staff	August 24, 2022
College Wide Meeting - Faculty and Staff	College of Education	August 25, 2022
Due - Course Syllabus Submission to CAAR - 16-Week and 1st 8-Week Session	Fall 2022 Faculty	September 9, 2022
MSDE TPAR Report	TLPD and CAAR	October 5, 2022
Fall 2022 Course Identification (Faculty Names) 2nd 8-Week Session	Program Coordinators, Dept Chairs	October 7, 2022
Due - Student Uploading of Signature Assessment - Student Learning and Licensure 1st 8-Week Session	Fall 2022 Students	October 21, 2022
Due - Spring 2023 1st 8-Week Session Assessment Evaluations -Student Learning and Licensure	Fall 2022 Faculty	October 26, 2022
Due - Course Syllabus Submission to CAAR - 2nd 8-week Session	Fall 2022 Faculty	October 28, 2022
COE Faculty and Staff Meeting or Assessment Training	College of Education Faculty and Staff	October 28, 2022
Due -Title II Report - (Part I)	Program Coordinators, Praxis Lab Coordinator, CAAR	November 4, 2022
Distribution of Mid-Program Surveys (Students) to Blackboard (All sessions)	CAAR	December 7, 2022
Due - Student Learning Outcomes Report	Program Coordinators, CAAR	December 15, 2022
Due - Student Uploading of Signature Assessment - Student Learning and Licensure 16-Week Session	Fall 2022 Students	December 13, 2022
Due - Student Uploading of Signature Assessment - Student Learning and Licensure 2nd 8-Week Session	Fall 2022 Students	December 16, 2022
Due - Fall 2022 2nd 8-Week and 16-Week Sessions Assessment Evaluations -Student Learning and Licensure	Fall 2022 Faculty	December 26, 2022
Winter 2023 Semester		
Winter 2023 Course Identification (Faculty Names)	Program Coordinators, Dept Chairs	December 22, 2022
Due - Course Syllabus Submission to CAAR	Winter 2023 Faculty	January 6, 2023
Distribution of Mid-Program Surveys (Students) to Blackboard	CAAR	January 9, 2023
Due - Student Uploading of Signature Assessment - Student Learning and Licensure	Winter 2023 Students	January 20, 2023
Due - Winter 2023 Assessment Evaluations - Student Learning and Licensure	Winter 2023 Faculty	January 25, 2023
Spring 2023 Semesters (16 Week, 1st 8-Week, and 2nd 8-Week)		
Spring 2023 Course Identification (Faculty Names) 16-Week and 1st 8-Week Sessions	Program Coordinators, Dept Chairs	January 20, 2023
Due - Course Syllabus Submission to CAAR - 16-Week and 1st 8-Week Session	Spring 2023 Faculty	February 4, 2023
Distribution of Surveys (Alumni, Employers)	CAAR	February 10, 2023
Distribution of Mid-Program Surveys (Students) to Blackboard (16-Week and 1st 8-Week Sessions)	CAAR	March 3, 2023
Spring 2023 Course Identification (Faculty Names) 2nd 8-Week Session	Program Coordinators, Dept Chairs	March 10, 2023
Due - Student Uploading of Signature Assessment - Student Learning and Licensure 1st 8-Week Session	Spring 2023 Students	March 17, 2023
Due - Spring 2023 1st 8-Week Session Assessment Evaluations -Student Learning and Licensure	Spring 2023 Faculty	March 29, 2023
College of Education Faculty and Staff Meeting	College of Education	TBA
College of Education Faculty and Staff Retreat	College of Education	TBA
Due - Course Syllabus Submission to CAAR - 2nd 8-week Session	Spring 2023 Faculty	March 31, 2023
Distribution of Mid-Program Surveys (Students) to Blackboard (2nd 8-Week)	CAAR	April 14, 2023
Due - CAEP Annual Report	Program Coordinators, CAAR	April 30, 2023
Due - Title II Report (Part II)	Program Coordinators, Praxis Lab Coordinator, CAAR	April 30, 2023
Middle States 5-Year Plans Review	Program Coordinators and CAAR	April 30, 2023
Due - Student Uploading of Signature Assessment - Student Learning and Licensure 16-Week Session	Spring 2023 Students	May 16, 2023
Due - Student Uploading of Signature Assessment - Student Learning and Licensure 2nd 8-Week Session	Spring 2023 Students	May 19, 2023
Due - Spring 2023 2nd 8-Week and 16-Week Sessions Assessment Evaluations -Student Learning and Licensure	Spring 2023 Faculty	May 26, 2023
Summer 2023 Semester (Sessions I, II, and III)		
Summer 2023 Course Identification (Faculty Names) Sessions I, II, and III	Program Coordinators, Dept Chairs	May 30, 2023
Due - Course Syllabus Submission to CAAR - Sessions I and III	Summer 2023 Faculty	June 9, 2023
Distribution of Mid-Program Surveys (Students) to Blackboard (I and III Sessions)	CAAR	June 23, 2023
Due - Student Uploading of Signature Assessment - Student Learning and Licensure Session I	Summer 2023 Students	July 7, 2023
Due - Summer 2023 Session I Assessment Evaluations - Student Learning and Licensure	Summer 2023 Faculty	July 12, 2023
Due - Course Syllabus Submission to CAAR - Session II	Summer 2023 Faculty	June 14, 2023
Distribution of Mid-Program Surveys (Students) to Blackboard (II Session)	CAAR	July 21, 2023
Due - Student Uploading of Signature Assessment - Student Learning and Licensure Sessions II and III	Summer 2023 Students	August 11, 2023
Due - Summer 2023 Sessions II and III Assessment Evaluations -Student Learning and Licensure	Summer 2023 Faculty	August 16, 2023