



Office of Financial Aid
2016 – 2017 Verification Worksheet
Federal Student Aid Programs

V6

Your 2016–2017 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we (Department of Education) may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, financial aid administrators at Bowie State University will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected.

Warning: if you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

A. Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)		Student's Alternate or Cell Phone Number	

B. Family Information

Dependent Students - Dependent Student's Family Information

List the people in your parent(s)' household include:

- (A) Yourself and your parent (s) (including a stepparent) even if you don't live with your parent(s);
- (B) Your parent(s)' other children, if your parent(s) will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA for 2016–2017. Include children who meet either of these standards, even if they do not live with your parent(s);
- (C) Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

Independent Students - Independent Student's Family Information

List below the people in your household, include:

- (A) Yourself (B) Your spouse, if you are married.
- (C) Your children, if any, if you will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the child would be required to provide your information if they were completing a FAFSA for 2016–2017. Include children who meet either of these standards, even if they do not live with you.
- (D) Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

Include the name of the college for any household member, excluding parent(s) who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2016, and June 30, 2017. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
		<i>Self</i>		

C. Income Information to Be Verified

Instructions: Complete this section if you, the student, and /or student’s parent(s) filed or will file a 2015 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web.*

- The student (and, if married, my spouse’s) and /or my parent(s), has used the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2015 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA.
- The student (and, if married, my spouse’s) /or my parent (s) , has not yet used the IRS Data Retrieval Tool, but I will use the tool to transfer my 2015 IRS income information into my FAFSA once I have filed my 2015 IRS tax return.
- The student (and, if married, my spouse’s) and/or my parent (s), am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school **2015 IRS tax return transcript(s)**—not photocopies of the income tax return. *Check here if an IRS tax return transcript(s) is attached to this worksheet.*

Important Note: To order a **TAX RETURN transcript**, call the IRS at 1-800-908-9946 or visit the www.irs.gov . If student (or your spouse, if married) and/or parent (s) filed, or will file, an amended 2015 IRS tax return, you must submit a copy of the **1040X**.

TAX RETURN NONFILERS—Complete this section if the student and/or parent , will not file and is not required to file a 2015 income tax return with the IRS.

Check the box that applies:

- The student (and, if married, my spouse’s) /or my parent (s) was not employed and had no income earned from work in 2015.
- The student (and, if married, my spouse’s) /or my parent (s) was employed in 2015 and has listed below the names of all the student’s employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is attached. Attach copies of all 2015 IRS W-2 forms issued to the student by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student’s name and Social Security Number at the top.*

Employer’s Name	2015 Amount Earned	IRS W-2 Attached?
<i>Suzy’s Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>

D. Other Untaxed Income

List any untaxed income for **ANY** member of the household that is **not** reported elsewhere on this form (i.e. workers’ compensation, disability, black lung benefits, untaxed portions of health savings accounts from IRS form 1040 line 25, railroad retirement benefits, etc.)

Do not include: student aid, earned income credit, additional child tax credit, TANF, untaxed social security benefits, SSI, WIA, combat pay, benefits from flexible spending arrangements, foreign income exclusion or credit for federal tax on special fuels.

Name of Person Who had Untaxed Income	Type of Untaxed Income Received in 2015	Student Amount	Spouse or Parent Amount
<i>Marty Jones(example)</i>	<i>Money received or paid on the student and/or parents behalf</i>	<i>\$2000</i>	<i>\$6,000.00</i>
	<i>Payments to tax-deferred pension and savings plan</i>		
	<i>Housing, food, and other living allowances paid to members of the military or clergy</i>		
	<i>Veterans non-educational benefits</i>		
	<i>Money received or paid on the student and/or parents behalf</i>		
	<i>Other untaxed income (please explain)</i>		

E. Other Information to Be Verified

1. Do you or someone listed in Section B receive benefits from the Supplemental Nutrition Assistance Program or SNAP formerly known as food stamps during 2014 or 2015?

Yes No * If yes, please provide documentation for SNAP benefits received during 2014 and/ or 2015.

2. Complete this section if you, (and, if married, my spouse's) and /or your parent (s) paid child support in 2015. Submit Documentation.

Note: If we have a reason to believe that the information regarding child support paid is inaccurate, we may require additional documentation such as: a signed statement from the individual receiving the child support certifying the amount of child support received, or, copies of child support payment checks, money order receipts, or similar records of electronic payments having been made.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid to	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2015
<i>Marty Jones(example)</i>	<i>Chris Smith</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

F. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____
(Dependent Students Only)