



Office of Financial Aid

V1

2017 – 2018 Verification Worksheet Federal Student Aid Programs

Your 2017–2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we (Department of Education) may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, financial aid administrators at Bowie State University will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected.

Warning: if you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

A. Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)		Student's Alternate or Cell Phone Number	

B. Family Information

Dependent Students - Dependent Student's Family Information

List ALL the people in your parent(s)' household include: (A) yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s); (B) your parent(s)' other children, if your parent(s) will provide more than 50% of their support from July 1, 2017, through June 30, 2018, or if the other children would be required to provide parental information if they were completing a FAFSA for 2017–2018. Include children who meet either of these standards, even if they do not live with your parent(s); (C) Other people if they now live with your parent(s) and your parent(s) provide more than 50% of their support and will continue to provide more than 50% of their support through June 30, 2018.

Independent Students - Independent Student's Family Information

List below the people in your household, include: (A) Yourself (B) Your spouse, if you are married. (C) Your children, if any, if you will provide more than 50% of their support from July 1, 2017 through June 30, 2018, or if the child would be required to provide your information if they were completing a FAFSA for 2017–2018. Include children who meet either of these standards, even if they do not live with you. (D) Other people if they now live with you and you provide more than 50% of their support and will continue to provide more than 50% of their support through June 30, 2018.

Include the name of the college for any household member, excluding parent(s) who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2017 and June 30, 2018. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
		Self		

C. Income Information to Be Verified

Instructions: Complete this section if you, the student, and /or student’s parent(s) filed or will file a 2015 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web.*

- The student (and, if married, my spouse’s) and /or my parent(s), has used the IRS Data Retrieval Tool in FAFSA on the Web to transfer) 2015 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA.
- The student (and, if married, my spouse’s) /or my parent (s) , has not yet used the IRS Data Retrieval Tool, but I will use the tool to transfer my 2015 IRS income information into my FAFSA once I have filed my 2015 IRS tax return.
- The student (and, if married, my spouse’s) and/or my parent (s), am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school **2015 IRS tax return transcript(s)**—not photocopies of the income tax return. *Check here if an IRS tax return transcript(s) is attached to this worksheet.*

Important Note: To order a **TAX RETURN transcript**, call the IRS at 1-800-908-9946 or visit the www.irs.gov . If student (or your spouse, if married) and/or parent (s) filed, or will file, an amended 2015 IRS tax return, you must submit a copy of the **1040X**.

TAX RETURN NONFILERS— Complete this section if the student and/or parent, will not file and is not required to file a 2015 income tax return with the IRS. **If you or your Parent(s) did not file taxes for 2015, you are required to submit a letter of non-filing status from the IRS. You may obtain this form at www.IRS.gov using form 4506T checking box 7.**

Check the box that applies:

- The student (and, if married, my spouse’s) /or my parent (s) was not employed and had no income earned from work in 2015.
- The student (and, if married, my spouse’s) /or my parent (s) was employed in 2015 and has listed below the names of all the student’s employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is attached. Attach copies of all 2015 IRS W-2 forms issued to the student by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student’s name and Social Security Number at the top.*

Employer’s Name	2015 Amount Earned	IRS W-2 Attached?
<i>Suzy’s Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>

D. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student and parent must sign this worksheet if Dependent. If Independent, just the student’s signature is required. If married, the spouse’s signature is optional.

Student’s Signature: _____ **Date:** _____

Parent’s Signature: _____ **Date:** _____
(Dependent Students Only)