General Order

Subject: Radio Communications
Number: 44

Effective Date: January 1, 1996
Rescinds: N/A

Approved: Capt. B. S. Biscoe

This article contains the following sections:

44.1 General Radio Communications Operations
44.2 Radio Codes
44.3 Phonetic Alphabet

44.1 General Radio Communications Operations

44.1.1 The headquarters base station shall use the call letters "KVM242".

44.1.2 BSUPD radio operations shall be conducted in accordance with Federal Communications Commission (FCC) procedures and requirements.

44.1.3 All members shall familiarize themselves with the proper operation of the radio as required by BSUPD and the FCC.

44.1.4 Rules and instructions are contained in the Radio Communications Manual (Attachment 44-A).

44.1.5 All radio transmissions shall be by member ID number or vehicle number.

44.1.6 Each member using a radio shall keep it in the "ON" position at all times, except when the unit is properly signed off the air.

44.1.7 The base station call letters shall be used when operating the base station radio according to FCC regulations.

   a. The base station shall identify itself every hour as follows: (Time) "KVM242 Bowie State University Police, Bowie."

   b. Every half hour, the base station shall identify itself as (Time) "KVM242".

Reviewed 9/02
44.2 Radio Codes

44.2.1 The following codes shall be used by all members of the department:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-0</td>
<td>Caution</td>
</tr>
<tr>
<td>10-1</td>
<td>Receiving Poorly</td>
</tr>
<tr>
<td>10-2</td>
<td>Receiving Well</td>
</tr>
<tr>
<td>10-3</td>
<td>Emergency Transmissions Only</td>
</tr>
<tr>
<td>10-4</td>
<td>Acknowledgement</td>
</tr>
<tr>
<td>10-5</td>
<td>Transport</td>
</tr>
<tr>
<td>10-6</td>
<td>Busy</td>
</tr>
<tr>
<td>10-7</td>
<td>Out of Service/End of Watch</td>
</tr>
<tr>
<td>10-8</td>
<td>Available</td>
</tr>
<tr>
<td>10-9</td>
<td>Repeat Message</td>
</tr>
<tr>
<td>10-10</td>
<td>On Assignment But Available</td>
</tr>
<tr>
<td>10-11</td>
<td>Transmitting too Rapidly</td>
</tr>
<tr>
<td>10-12</td>
<td>How Many Available Units My Sector</td>
</tr>
<tr>
<td>10-13</td>
<td>Advise Weather Conditions</td>
</tr>
<tr>
<td>10-14</td>
<td>Escort</td>
</tr>
<tr>
<td>10-15</td>
<td>Prisoner Aboard</td>
</tr>
<tr>
<td>10-19</td>
<td>Return to Base</td>
</tr>
<tr>
<td>10-20</td>
<td>What is Your Location</td>
</tr>
<tr>
<td>10-21</td>
<td>Do You Have Any Calls For Me</td>
</tr>
<tr>
<td>10-22</td>
<td>Cancel Request/Response</td>
</tr>
<tr>
<td>10-27</td>
<td>Any Return On My Request</td>
</tr>
<tr>
<td>10-29</td>
<td>Wanted Check</td>
</tr>
<tr>
<td>10-30</td>
<td>Does Not conform to Regulations</td>
</tr>
<tr>
<td>10-31</td>
<td>Call Cleared, No Report, 10-8</td>
</tr>
<tr>
<td>10-32</td>
<td>Call Cleared, Verified Report, 10-8</td>
</tr>
<tr>
<td>10-34</td>
<td>Lookout Information</td>
</tr>
<tr>
<td>10-35</td>
<td>Confidential Information or Warrant Hit</td>
</tr>
<tr>
<td>10-36</td>
<td>Correct Time</td>
</tr>
<tr>
<td>10-37</td>
<td>Identify Personnel</td>
</tr>
<tr>
<td>10-40</td>
<td>Telephone Number</td>
</tr>
<tr>
<td>10-41</td>
<td>There Are No Calls For You</td>
</tr>
<tr>
<td>10-42</td>
<td>Driver License check</td>
</tr>
<tr>
<td>10-65</td>
<td>Bank Run</td>
</tr>
<tr>
<td>10-78</td>
<td>Request Routine Back-Up Unit</td>
</tr>
<tr>
<td>10-97</td>
<td>How Do You Copy This Unit</td>
</tr>
</tbody>
</table>

44.2 Radio Signals

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44.2.1 The following codes shall be used by all members of the department:

Sig. 1 Call Your station
Sig. 1i Call Your Station Immediately
Sig. 3 Go To Your Station
Sig. 3i See Complainant In Person
Sig. 5 Investigate Vehicle
Sig. 6 Suspicious Vehicle (occupied)
Sig. 6i Drunk Driver
Sig. 7 Suspicious Subject
Sig. 7A Suspicious Subject (armed)
Sig. 8 Listing Information/Stolen, Check on Vehicle
Sig. 9 Traffic Accident
Sig. 9A Traffic Accident, No Police
Sig. 9i Traffic Accident, With Injury
Sig. 9F Fatal Traffic Accident
Sig. 11 Hit and Run Traffic Accident
Sig. 11i Hit and Run Traffic Accident With Injury
Sig. 11F Fatal Hit and Run Traffic Accident
Sig. 13 Police Officer In Trouble
Sig. 15 Fight In Progress
Sig. 18 Premise Check
Sig. 20 Assist Fire Department
Sig. 22 Unknown Trouble
Sig. 25 Animal Complaint
Sig. 25B Animal Bite Report
Sig. 25i Injured Animal
Sig. 25F Dead Animal
Sig. 26 Routine Patrol Suspended
Sig. 44 Bomb Scare
Sig. 46 Motorcycles
Sig. 50 Cross-Burning
Sig. 60 Assault Report
Sig. 61 Vandalism
Sig. 62 Breaking and Entering
Sig. 63 Theft
Sig. 63A Theft From Auto
Sig. 64 Homicide
Sig. 65 Sex Crime
Sig. 66 Suicide
Sig. 68 Disorderlies
Sig. 69 Loud Party
Sig. 70 Drunk

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Sig. 71 Domestic
Sig. 73 Disorderly, Juveniles
Sig. 75 Request Camera
Sig. 76 Control Assistance Needed
Sig. 76M Assist Motorist
Sig. 78 Burglary, Hold-Up Alarm
Sig. 44 Death Report
Sig. 82 Meet Officer
Sig. 83 Notification
Sig. 84 Hold-Up (state if in progress)
Sig. 85 Kidnapping
Sig. 86 Breaking-In (in progress)
Sig. 88 Departmental Paper Work
Sig. 89 Recovered Property
Sig. 91 Refueling Vehicle
Sig. 98 Out of Patrol Area For Business
Sig. 99 Out of Service For Meals
44.3  Phonetic Alphabet

44.3.1 The phonetic alphabet, below, shall be used for spelling out unusual names of persons and locations. They should always be given as "A - ADAM," "B - BOY," etc., not "A as in Adam" or "B as for boy," etc.

A  ADAM
B  BOY
C  CHARLES
D  DAVID
E  EDWARD
F  FRANK
G  GEORGE
H  HENRY
I  IDA
J  JOHN
K  KING
L  LINCOLN
M  MARY
N  NORA
O  OCEAN
P  PAUL
Q  QUEEN
R  ROBERT
S  SAM
T  TOM
U  UNION
V  VICTOR
W  WILLIAM
X  X-RAY
Y  YOUNG
Z  ZEBRA

Attachment:

44-A.     Radio Communications Manual