



OFFICE OF HUMAN RESOURCES

POSITION ANNOUNCEMENT

POSITION TITLE: Chairperson of the Nursing Department

PERSONNEL STATUS: PIN/Faculty

DEPARTMENT: Nursing

OPEN DATE: December 4, 2018

CLOSING DATE: Open Until Filled

Responsibilities: Oversees daily administrative operations for the Department of Nursing by providing academic leadership in practice and administration; provides leadership in curriculum innovation, instructional planning and development for all programs to ensure incorporation of evidence-based principles, and oversees the development, coordination, implementation, and evaluation of the department's assessment plan; provides academic advisement and instruction to students; coordinates teaching assignments for nursing faculty; evaluates students, and staff; manages program standards and evaluation to meet Maryland State Board of Nursing requirements and the Accreditation Commission for Education in Nursing Standards; develops a strategic plan for the department; participates in recruiting, orientating, and mentoring faculty, facilitating faculty professional development as well as providing recommendations to the Dean of the College for appointments, reappointments, and salary increments for all nursing department faculty and staff; maintains all records for the department, administers and oversees the department's budget and resources allocation; participates in grant writing and scholarship; represents the department both internally to the University and externally to various stakeholders/clinical agencies. This position is tenure track.

Qualifications: Doctorate in Nursing or a related discipline required. Master of Science in Nursing required. Current Maryland nursing license or compact state license as a registered nurse. Extensive teaching and administrative experience in a baccalaureate and graduate degree programs. An established record of grant writing and scholarship.

APPLICATIONS: Interested and qualified applicants should submit two copies of a resume/curriculum vitae, cover letter, letter of interest and teaching philosophy, official transcript(s), along with a faculty application and at least three (3) letters of reference. **Submissions without an application will not be considered.** Email or mail all documents to:

Office of Human Resources
Bowie State University
14000 Jericho Park Road
Bowie, MD 20715
JOBS@bowiestate.edu

Bowie State University is an Equal Opportunity/Affirmative Action Employer
Auxiliary aids and services for individuals with disabilities are available upon request. Please contact the University's EEO Officer at 301-860-3442.

To download the BSU Faculty application, go to <http://www.bowiestate.edu/files/resources/faculty-teaching-application-form-revised.pdf>

In accordance with the Cleary Act of 2000, you are advised to contact the Bowie State University Campus Police Office for Disclosure of Criminal Incidents that occur on our campus.