

# ***BOWIE STATE UNIVERSITY***



***SPORTS  
HALL OF FAME  
FAS  
(FACULTY/ADMINISTRATOR/STAFF)  
RECOGNITION AWARD  
NOMINATION  
APPLICATION FORM  
PACKAGE***

**PLEASE RETURN BY DECEMBER 31, 2017**

**BOWIE STATE UNIVERSITY SPORTS HALL of FAME  
NOMINATION APPLICATION PACKAGE**

**LETTER TO NOMINATOR**

Dear Nominator,

Thank you for your interest in nominating a former Bowie State faculty, administrator or staff member for consideration as a candidate for possible selection into the Bowie State University Sports Hall of Fame. Let us state upfront, the selection process for both you and your nominee will be time consuming as you gather information to confirm his/her eligibility. Please read the criteria carefully before submitting this document.

You may be asked or required to provide reference materials about the candidate including, but not limited to, newspaper articles, citations, and awards. This selection process may require a personal interview with the candidate at a time and place designated by the BSU Sports Hall of Fame's Selection Committee. If the candidate is deceased, an interview may be required by a surviving spouse or family member.

Further, there is a financial component with this nomination and possible selection as a candidate for induction into the BSU Sports Hall of Fame. So, before proceeding, please be aware, and make the nominee aware, that this financial commitment will be substantial.

As part of the criteria, each FAS Nominee is required to make a contribution to the Bowie State University National Alumni Association, Inc. (BSUNAA). It is recommended that the contribution range from \$200.00 or more. For information about making your contribution to the BSUNAA, contact Ms. Annette Wedderburn at 301-860-3939 (Office), in the Office of Alumni Relation and Annual Giving.

The submission of the FAS Nomination Application Package must be accompanied with a \$25.00 check or money order. Please attach it to the FAS Nomination Application. The check or money order must be made payable to: BSU Foundation or BSUF. Note in the Memo area: HOF Fee. See the mailing address instruction below. YOUR FEE HAS BEEN WAIVED.

Finally, we look forward to receiving your completed FAS Nomination Application. Once it is completed, please mail it to:

**BSU Sports Hall of Fame Alumni Chapter  
P.O. Box 789  
Bowie, Maryland 20718**

Again, thank you for your interest in nominating your favorite former Bowie State faculty, administrator or staff member for this exceptional honor.

**BOWIE STATE UNIVERSITY SPORTS HALL of FAME  
NOMINATION APPLICATION PACKAGE**

**FAS NOMINATING INSTRUCTIONS**

Nominations for possible selection into the Bowie State University Sports Hall of Fame (Hall of Fame) can be submitted by current or former BSU students, administrators, faculty, coaches, friends or nominee's family members. **NO SELF NOMINATIONS WILL BE ACCEPTED.**

All Nominations for selection consideration must complete the official FAS Nomination Application Form (also known as the Nomination Form). Please take the time to read the entire form before you begin to complete the information.

Complete the FAS Nomination Application Form in its entirety. Consideration will only be given to nominees with a properly completed FAS Nomination Form. Also, please print or type the necessary information.

Nominations are limited to one (1) FAS Nomination Application Form. A separate Nomination Application Form is necessary for each nomination. At this time, the Selection Committee does not consider dual nominations.

The submission of the nomination application package must be accompanied with a \$25.00 check or money order. Please attach it to the FAS Nomination Application. The check or money order must be made payable to: BSU Foundation or BSUF. Note in the Memo area: HOF. See the mailing address instruction below. **YOUR FEE HAS BEEN WAIVED**

The BSU Sports Hall of Fame's Selection Committee will make its recommendation based, in part, on the information provided on the FAS Nomination Application Form. Resumes, biographical information, news articles, and documented awards can be submitted with the application as supporting documentation, but will not be considered as an the official Nomination Application Form.

All Nominations Forms must have the complete contact information for the person or persons making the Nomination. Failure to provide this information will result in the application being rejected.

Nomination Forms must be received by the Bowie State University Sports Hall of Fame Alumni Chapter **by November 30th**. The FAS Nomination Application Form Package should be mailed to:

**BSU Sports Hall of Fame Alumni Chapter  
P.O. Box 789  
Bowie, Maryland 20718**

The BSU Sports Hall of Fame reserves the right to reclassify any and all applications for nominations for the Sports Hall of Fame into its appropriate categories for consideration.

For more information on the nomination process, please contact Ricardo Mitchell, President, at 301-775-8008 (Cell) or Donald Ball, Jr., Vice President, at 301-275-0565 (Cell), Lawanna Dowtin, Executive Director at 301-641-9162 (Cell), or Annette Wedderburn, Chief Administrative Officer, at 301-860-3939 (Office).

**BOWIE STATE UNIVERSITY SPORTS HALL of FAME  
NOMINATION APPLICATION PACKAGE**

**CRITERIA FOR NOMINATIONS**

**Criteria for Sports Hall of Fame's FAS (FACULTY, ADMINISTRATOR, or STAFF) RECOGNITION AWARD Nominations**

The FAS Recognition Award was specifically created by the BSU Sports Hall of Fame to recognize and give honor to those former Bowie State Faculty, Administrators, or Staff members who have consistently demonstrated support for and to the athletic programs both through their financial support and game attendance. Generally, these contributions played a pivotal role in the success of the Bowie State sports program(s).

Former Faculty, Administrators, or Staff members must meet the following criteria in order to be eligible for FAS Nomination and/or Selection for this award.

1. Nominees must have served at Bowie State for at least ten (10) years as a Faculty Member (Dean, Professor or Adjunct Professor) or an Administrator (President, Vice President, or Provost) or Staff Member (Security, Maintenance, Food Services or Administration). This tenure may be in a combination of the above stated positions.
2. Nominees must have attended at least fifty (50) percent of the football or basketball or softball or bowling games played at Bowie State over a three (3) year period or three (3) seasons. Or thirty (30) percent of all games played by the major sports teams at Bowie State over a two (2) year period.
3. Nominees must have made a financial contribution of at least three thousand dollars (\$3,000.00) over a five (5) year period to the Athletic Department and verified by the Office of Annual Giving or the Athletic Department.
4. Nominees must be retiring within six (6) months or have been retired from Bowie State.
5. Nominees must have demonstrated outstanding quality, high moral character and integrity while at Bowie State and after.
6. Nominees must have proven himself/herself in service to Bowie State.
7. Nominees must not have financial obligations to the Bowie State or related organizations.

Unsuccessful individual nominees names will be removed from consideration once the selection has been made for the Induction year. Once removed, the Individual Nominees must wait a period of one (1) year before they can be re-nominated.

**BOWIE STATE UNIVERSITY SPORTS HALL of FAME  
NOMINATION APPLICATION PACKAGE**

**SELECTION CATEGORIES**

This page outlines the categories for selections into the Bowie State University Sports Hall of Fame. The BSU Sports Hall of Fame recognizes three (3) types of Inductions into its Hall of Fame. These categories are: Legacy, Legend, and Honorary.

**DEFINITIONS**

**Legacy Membership** are defined as members who served at Bowie State before 1980.

**Legend Sports Hall of Fame Members** are defined as members who served at Bowie State after 1980.

**Honorary Sports Hall of Fame FAS Members** are defined as members of the Bowie State College/University Faculty, Administration, or Staff (FAS) who are recognized for their support of the Athletic Program(s). From time-to-time, members of the College's/University's Faculty, Administration or Staff may be extended an Honorary Membership into the BSU Sports Hall of Fame for their dedicated service to the athletic programs. All members who receive the Recognition Award are Honorary Members of the BSU Sports Hall of Fame.

**BOWIE STATE UNIVERSITY SPORTS HALL of FAME  
NOMINATION APPLICATION PACKAGE**

**FAS RECOGNITION AWARD NOMINATION APPLICATION FORM**

**SECTION I  
NOMINEE'S PERSONAL CONTACT INFORMATION**

<b>Nominee's Full Name:</b>		<b>Date of Birth:</b>	
<b>Present Address:</b>			
<b>City:</b>		<b>State:</b>	
		<b>Zip Code:</b>	
<b>Home Phone:</b>		<b>Business Phone:</b>	
		<b>Other:</b>	
<b>Personal Email:</b>		<b>Business Email:</b>	

**SECTION III  
NOMINEE'S EMPLOYMENT INFORMATION**

<b>Bowie State Hire Date (MMYY):</b>		<b>Retirement Date/Employment End Date:</b>		<b>Years of Service:</b>	
<b>Final Position Title:</b>		<b>Final Department Assignment:</b>		<b>Department Supervisor:</b>	
<b>Special Honors, Awards, Recognitions Received:</b>					

**SECTION III  
NOMINEE'S FAMILY INFORMATION (Optional)**

<b>Marital Status:</b>		<b>Name of Spouse:</b>	
<b>If Nominee is deceased note date:</b>			

**Children Names and Ages**

*If more space is required, Please note information on Worksheet*

<b>Name:</b>		<b>Gender:</b>		<b>Age:</b>	
<b>Name:</b>		<b>Gender:</b>		<b>Age:</b>	
<b>Name:</b>		<b>Gender:</b>		<b>Age:</b>	

**BOWIE STATE UNIVERSITY SPORTS HALL of FAME  
NOMINATION APPLICATION PACKAGE**

**FAS RECOGNITION AWARD NOMINATION APPLICATION FORM**

**SECTION V  
NOMINEE'S COMMUNITY SERVICE INFORMATION  
*Including Churches and Community Organization***

<b>1. Community Organization Name:</b>	
<b>Type of Service:</b>	<b>Title:</b>
<b>Special Awards, Honors, or Recognitions Received:</b>	<b>Years of Service:</b>
<b>2. Community Organization Name:</b>	
<b>Type of Service:</b>	<b>Title:</b>
<b>Special awards, Honors, or recognitions Received:</b>	<b>Years of Service:</b>
<b>3. Community Organization Name:</b>	
<b>Type of Service:</b>	<b>Title:</b>
<b>Special awards, Honors, or recognitions Received:</b>	<b>Years of Service:</b>
<b>4. Community Organization Name:</b>	
<b>Type of Service:</b>	<b>Title:</b>
<b>Special awards, Honors, or recognitions Received:</b>	<b>Years of Service:</b>

**SECTION VI  
NOMINATION CATEGORY - Select One  
*Category Type, Sport and Period***

<b>Faculty:</b>	<b>Administrator:</b>	<b>Staff:</b>
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**NOMINATION PERIOD - Select Only One  
*Select Playing Period***

<b>Legacy - Period of Play or Served 1920 - 1980:</b>	<b>Legend - Period of Play or Served 1981 - Present:</b>
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**BOWIE STATE UNIVERSITY SPORTS HALL of FAME  
NOMINATION APPLICATION PACKAGE**

**FAS RECOGNITION AWARD NOMINATION APPLICATION FORM**

**SECTION VII**

**NOMINEE'S FINANCIAL CONTRIBUTIONS TO ATHLETICS**

*Financial Contributions must be Verified*

<b>Sporting Event:</b>	<b>Amount Contributed:</b>	<b>Date of Contribution:</b>
<b>Sporting Event:</b>	<b>Amount Contributed:</b>	<b>Date of Contribution:</b>
<b>Sporting Event:</b>	<b>Amount Contributed:</b>	<b>Date of Contribution:</b>
<b>Sporting Event:</b>	<b>Amount Contributed:</b>	<b>Date of Contribution:</b>

**SECTION VIII**

**NOMINEE'S EXPRESSIONS FOR SPORTS HALL OF FAME INDUCTION**

*Please have the Nominee provide a short narrative on their desire to be inducted into the BSU Sports Hall of Fame*

**SECTION IX**

**NOMINEE'S ALUMNI ASSOCIATION AFFILIATION INFORMATION**

<b>Member National Alumni Association</b> <b>YES or NO</b>	<b>Date Joined:</b>	<b>Type Membership (Annual or Lifetime)</b>	<b>Dues Amount Paid:</b>
<b>Name of Local Alumni Chapter:</b>	<b>Date Joined:</b>	<b>Type Membership (Annual or Lifetime)</b>	<b>Dues Amount Paid:</b>



**BOWIE STATE UNIVERSITY SPORTS HALL of FAME  
NOMINATION APPLICATION PACKAGE**

**FAS RECOGNITION AWARD NOMINATION APPLICATION FORM**

**SECTION X**

**NOMINATION APPLICATION WORKSHEETSECTION**

*Please use this section to provide any additional information to your application form. Identify the Section and provide the additional information. If additional space is required, feel free to copy this page and submit it with your application form.*

**SECTION XIII**

**NOMINEE'S CONFIDENTIAL BACKGROUND INFORMATION**

<b>Have you ever been convicted of a Felony?</b>		<b>If so, please provide the nature of the crime.</b>	
<b>Date of Conviction:</b>	<b>State/City/County of Conviction:</b>	<b>Sentence:</b>	
<b>Length of Incarceration:</b>		<b>Current Status:</b>	

***The conviction of a Felony does not automatically eliminate you from consideration for Induction into the BSU Sports Hall of Fame; however, it is a factor and each voting member may consider its impact.***

**BOWIE STATE UNIVERSITY SPORTS HALL of FAME  
NOMINATION APPLICATION PACKAGE**

**FAS RECOGNITION AWARD NOMINATION APPLICATION FORM**

**SECTION XIV  
NOMINATOR INFORMATION**

<b>Nominator's Full Name:</b>		
<b>Relationship to Nominee:</b>		
<b>Nominator's Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>Phone Number:</b>	<b>Business Number:</b>	<b>Other Phone Number:</b>
<b>Personal E-Mail:</b>		<b>Business E-Mail:</b>

**Date Completed:** \_\_\_\_\_

**SUBMISSION INSTRUCTIONS**

**Please submit a current photograph (Headshot) of the Nominee with this Form**

**PLEASE FORWARD THIS NOMINATION APPLICATION FORM AND HEADSHOT PHOTO TO:**

**BSU Sports Hall of Fame Alumni Chapter  
P.O. Box 789  
Bowie, Maryland 20718**

**All Applications for consideration must be received by November 30th.**