

Freshman/Sophomore Survival Tool Kit

...

UNDERSTANDING THE BASICS

What we'll cover...

- Helping students to determine which classification they are:
 - Freshman, Sophomore, Junior, Senior
- Understanding the difference between the B.A. degree and B.S. degree?
- How to access your Academic Requirement Report?
- How to create a What-If Report?
- How to register for classes?
- How to utilize the course catalog?
- How to use the directory?
- How to locate the campus map?
- How to locate campus resources?
- How to find your Department Chair?
- Advising Team Directory
- How to locate/contact DSS office for assistance?
 - How can DSS be of use to students?

Helping students to determine which classification they are: freshman, sophomore, junior, senior

Classification of Students

Students are classified according to the following semester hours:

Freshman 0-29 credits

Sophomore 30-59 credits

Junior 60-89 credits

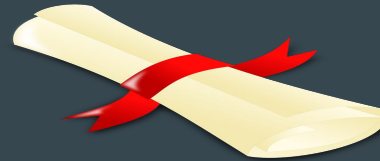
Senior 90 + credits

Rule of 30!

Your classification changes every 30
credits you complete!

Understanding the difference between the BA degree and the BS degree

Bachelor of Arts (BA) degree = students are required to complete twelve semester hours of foreign language courses in addition to all of the other requirements.



Bachelor of Science (BS) degree = students are **not** required to complete twelve hours of foreign language courses. Depending on your program, you may be able to select free general education electives.

How to access your Academic Requirement Report (ARR) & What-if Report

Accessing your ARR

1. Log into Bulldog Connection
2. Click on, “Self Service”
3. Under, “Degree progress/Graduation”, click on, “My Academic Requirements”

Accessing your What-if Report

1. Log into Bulldog Connection
2. Click on, “Self-Service”
3. Under, “Degree progress/Graduation”, click on, “View What-if Report”
4. Click on, “Create New Report”
5. Under, “Program Scenario” select your
 - a. Academic Program
 - b. Area of Study
 - c. Concentration (if needed)
6. Click on, “Submit Request”

How to register for classes

If you have registered for classes before, but forget about one of the steps, there are step-by-step instructions located on the Academic Advising webpage.

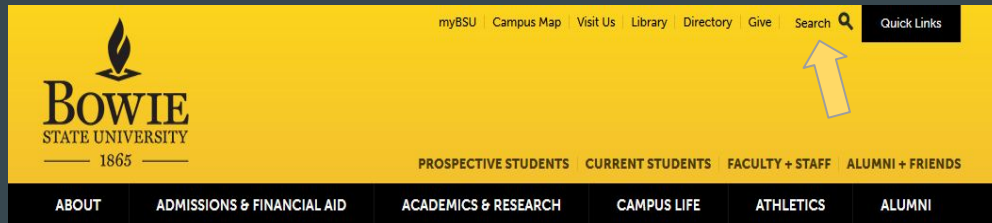
Copy/Paste the link below to be brought to those instructions:

<https://www.bowiestate.edu/files/resources/how-to-register-for-class2.pdf>

Time	Monday Jan 10	Tuesday Jan 11	Wednesday Jan 12	Thursday Jan 13	Friday Jan 14
8:00AM	CHEM 230 - 100 Lecture 8:00AM - 9:00AM 1400 CHEM		CHEM 230 - 100 Lecture 8:00AM - 9:00AM 1400 CHEM		CHEM 230 - 100 Lecture 8:00AM - 9:00AM 1400 CHEM
9:00AM	BIOLCHEM 415 - 001 Lecture 9:00AM - 10:00AM AUD A AH	CHEM 230 - 102 Discussion 9:00AM - 10:00AM 1650 CHEM	BIOLCHEM 415 - 001 Lecture 9:00AM - 10:00AM AUD A AH		BIOLCHEM 415 - 001 Lecture 9:00AM - 10:00AM AUD A AH
10:00AM					
11:00AM					
12:00PM		ENGLISH 317 - 002 Lecture 11:30AM - 1:00PM 1401 MH		ENGLISH 317 - 002 Lecture 11:30AM - 1:00PM 1401 MH	
1:00PM	ENGLISH 398 - 004 Seminar 1:00PM - 2:30PM 4175 AH		ENGLISH 398 - 004 Seminar 1:00PM - 2:30PM 4175 AH		
2:00PM					
3:00PM					
4:00PM					
5:00PM					
6:00PM					

How to utilize the course catalog

In the search bar, type in catalog where you will be directed to the link. Click on the first link and then the current catalog year to gain full access to the catalog.



The **catalog** provides an overview of the University and our campus. This includes information such as:

Admissions, Financial Aid, Student Conduct, Student Clubs, Student Life, International Student Services, Career Development Center, Counseling Services, Department of Public Safety, Special Programs and Resources, Academic Regulations and Requirements, General Education Requirements, Programs of Study and Course Descriptions.

How to use the directory

You can think of the **directory** as the, “yellow pages for faculty and staff”.



Once you click on, “Directory” at the top of the home page, you will have the ability to enter in the instructor or staff member’s name into the search bar.



Faculty & Staff

Search by Name or Department/Office


Search

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Select a letter from the menu above to browse the directory.

How to locate the campus map


The campus map is located at the top of Bowie State's homepage

myBSU | **Campus Map** | Visit Us | Library | Directory | Give | Search  | Quick Links

PROSPECTIVE STUDENTS | CURRENT STUDENTS | FACULTY + STAFF | ALUMNI + FRIENDS



ABOUT | ADMISSIONS & FINANCIAL AID | ACADEMICS & RESEARCH | CAMPUS LIFE | ATHLETICS | ALUMNI

CAMPUS MAP



BUILDINGS & FACILITIES:

1	12	20	28
2	13	21	29
3	14	22	30
4	15	23	31
5	16	24	32
6	17	25	33
7	18	26	34
8	19	35	36
9	20	36	

-  Parking lots
-  Electric Bus Stops
-  Blue Light Emergency Phones

BOWIE STATE UNIVERSITY
 4000 W. 101 STREET
 BOWIE, MD 20715-2000
 TEL: 410-326-5000
 FAX: 410-326-5100
 WWW.BOWIE-STATE.EDU

How to locate campus resources



Academics & Research

- Advising
- Tutoring
- Bookstore
- DSS
- TRiO
- Library
- Honors Program
- Testing Services

1st Floor of Henry
Administration Building

Financial Aid

Admissions

Student Accounts

Registrar

Campus Life

- Career Development Center
- Counseling Center
- Residence Life
- Parking Services
- Student Life
 - SGA
 - Clubs
 - Greek Organizations
 - Student Leadership
 - Commuter Affairs
 - Campus Calendar

How to find your Department Chair

It's good to know who your Department Chair is for...

- Changing your major.
- Permission to enter a closed class.
- To become more knowledgeable within your program of study.

On the homepage,
hover over,
“Academics &
Research” then click
on, “Departments”.



Select your
corresponding
major, and click on,
“Faculty and Staff”
to locate your
Department Chair.

DisAbility Support Services (DSS)

DSS

Disability
≠
INability



Our Mission / Vision



- Ensuring that students with disabilities have full access to all programs and services at Bowie State University
- Coordinating services that directly impact students who have disabilities.
- We are committed to providing students with disabilities equal access to their college education and university life
- We advocate for students by providing and coordinating appropriate accommodations for qualified students

Values



DisAbilities Supported

All

DisAbilities

Are

Accommodated



Accommodations and Services

·Notification to professors regarding recommended accommodations for courses

Alternate Text

Consultation / Referral

Testing Accommodation

Scribes

Tutoring Resources

Readers

Adaptive Technology

Note Takers

Adaptive Lab

Technology-

- Software Applications such as SPSS, Microsoft Suite, Adobe products
- Screen Magnification (Hardware and Software)
- Scan and Read technology
- Sound Amplification System
- Speech Output Software
- Networked Computer Stations
- Specialized Keyboards
- Specialized Scanners
- Computer Screen Readers, Specialized Application Software (JAWS, MAGic, Dragon Naturally Speaking.



Adaptive Lab

Services:

- Training
- Alternate texts
- Study space
- Testing
- Equipment Loan
- Audio note taking and conversion



DSS Tutoring Services

Tutors: Math, English, Biology
and Chemistry

Location:

Thurgood Marshall Library

Lower Level Rm# 092-E



How Can I Receive Accommodation

Register
with DSS



Applicants must have documented proofs of their disabilities from a medical, psychologist, social worker, vocational rehabilitation counselor, or other licensed professional



Requesting a Reasonable
ACCOMMODATION



Confidentiality

Information can only be released upon the written request of the individuals with disabilities



Contact Us

Michael S. Hughes, coordinator

Disability Support Services

Thurgood Marshall Library, lower-level, RM#078

Phone: 301-860-4067

Fax: 301-860-4086

Email: mhughes@bowiestate.edu

Tolulope Oladipo, coordinator

Disability Support Services Technology Specialist

Thurgood Marshall Library, lower-level, RM#079

Phone: 301-860-4067

Fax: 301-860-4085

Email: toladipo@bowiestate.edu

**Meet the
DSS team**



For More Information on DSS...

[DSS Website](#)