Freshman/Sophomore Survival Tool Kit

UNDERSTANDING THE BASICS
What we’ll cover...

- Helping students to determine which classification they are:
  - Freshman, Sophomore, Junior, Senior
- Understanding the difference between the B.A. degree and B.S. degree?
- How to access your Academic Requirement Report?
- How to create a What-If Report?
- How to register for classes?
- How to utilize the course catalog?
- How to use the directory?
- How to locate the campus map?
- How to locate campus resources?
- How to find your Department Chair?
- Advising Team Directory
- How to locate/contact DSS office for assistance?
  - How can DSS be of use to students?
Helping students to determine which classification they are: freshman, sophomore, junior, senior

Classification of Students

Students are classified according to the following semester hours:

- **Freshman** 0-29 credits
- **Sophomore** 30-59 credits
- **Junior** 60-89 credits
- **Senior** 90 + credits

**Rule of 30!**

Your classification changes every 30 credits you complete!
Understanding the difference between the BA degree and the BS degree

**Bachelor of Arts (BA) degree** = students are required to complete twelve semester hours of foreign language courses in addition to all of the other requirements.

**Bachelor of Science (BS) degree** = students are **not** required to complete twelve hours of foreign language courses. Depending on your program, you may be able to select free general education electives.
How to access your Academic Requirement Report (ARR) & What-if Report

Accessing your ARR

1. Log into Bulldog Connection
2. Click on, “Self Service”

Accessing your What-if Report

1. Log into Bulldog Connection
2. Click on, “Self-Service”
4. Click on, “Create New Report”
5. Under, “Program Scenario” select your
   a. Academic Program
   b. Area of Study
   c. Concentration (if needed)
6. Click on, “Submit Request”
How to register for classes

If you have registered for classes before, but forget about one of the steps, there are step-by-step instructions located on the Academic Advising webpage.

Copy/Paste the link below to be brought to those instructions:

https://www.bowiestate.edu/files/resources/how-to-register-for-class2.pdf
How to utilize the course catalog

In the search bar, type in catalog where you will be directed to the link. Click on the first link and then the current catalog year to gain full access to the catalog.

The catalog provides an overview of the University and our campus. This includes information such as:

- Admissions
- Financial Aid
- Student Conduct
- Student Clubs
- Student Life
- International Student Services
- Career Development Center
- Counseling Services
- Department of Public Safety
- Special Programs and Resources
- Academic Regulations and Requirements
- General Education Requirements
- Programs of Study
- Course Descriptions
How to use the directory

You can think of the directory as the, “yellow pages for faculty and staff”.

Once you click on, “Directory” at the top of the home page, you will have the ability to enter in the instructor or staff member’s name into the search bar.
How to locate the campus map

The campus map is located at the top of Bowie State’s homepage.
How to locate campus resources

Academics & Research
- Advising
- Tutoring
- Bookstore
- DSS
- TRiO
- Library
- Honors Program
- Testing Services

Campus Life
- Career Development Center
- Counseling Center
- Residence Life
- Parking Services
- Student Life
  - SGA
  - Clubs
  - Greek Organizations
  - Student Leadership
  - Commuter Affairs
  - Campus Calendar

1st Floor of Henry Administration Building

Financial Aid
Admissions
Student Accounts
Registrar
How to find your Department Chair

It’s good to know who your Department Chair is for...

- Changing your major.
- Permission to enter a closed class.
- To become more knowledgeable within your program of study.

On the homepage, hover over, “Academics & Research” then click on, “Departments”.

Select your corresponding major, and click on, “Faculty and Staff” to locate your Department Chair.
Our Mission / Vision

• Ensuring that students with disabilities have full access to all programs and services at Bowie State University
• Coordinating services that directly impact students who have disabilities.
• We are committed to providing students with disabilities equal access to their college education and university life
• We advocate for students by providing and coordinating appropriate accommodations for qualified students
Values

- Independence
- Inclusion
- Empowerment
DisAbilities Supported
All DisAbilities Are Accommodated
Accommodations and Services

- Notification to professors regarding recommended accommodations for courses

**Alternate Text** | **Consultation / Referral**
---|---
**Testing Accommodation** | **Scribes**
**Tutoring Resources** | **Readers**
**Adaptive Technology** | **Note Takers**
Adaptive Lab
Technology-

• Software Applications such as SPSS, Microsoft Suite, Adobe products
• Screen Magnification (Hardware and Software)
• Scan and Read technology
• Sound Amplification System
• Speech Output Software
• Networked Computer Stations
• Specialized Keyboards
• Specialized Scanners
• Computer Screen Readers, Specialized Application Software (JAWS, MAGic, Dragon Naturally Speaking)
Adaptive Lab

**Services:**

- Training
- Alternate texts
- Study space
- Testing
- Equipment Loan
- Audio note taking and conversion
DSS Tutoring Services

Tutors: Math, English, Biology and Chemistry

Location:
Thurgood Marshall Library
Lower Level Rm# 092-E
How Can I Receive Accommodation

Applicants must have documented proofs of their disabilities from a medical, psychologist, social worker, vocational rehabilitation counselor, or other licensed professional.
Confidentiality

Information can only be released upon the written request of the individuals with disabilities
Contact Us

**Michael S. Hughes**, coordinator
Disability Support Services
Thurgood Marshall Library, lower-level, RM#078
Phone: 301-860-4067
Fax: 301-860-4086
Email: mhughes@bowiestate.edu

**Tolulope Oladipo**, coordinator
Disability Support Services Technology Specialist
Thurgood Marshall Library, lower-level, RM#079
Phone: 301-860-4067
Fax: 301-860-4085
Email: toladipo@bowiestate.edu
For More Information on DSS...

DSS Website