



***Alert: Cell Phone Use/Texting Prohibited While Driving in Maryland**

MESSAGE FROM THE BOWIE STATE UNIVERSITY PARKING OFFICE

Who Must Obtain a Parking Permit?

All students, faculty, staff, all part-time and contractual employees, vendors, contractors, visitors and guests must obtain a parking permit to be allowed to park a vehicle on the Bowie State University Campus.

Parking Permits:

To obtain a parking permit for the current year, fees may be paid at the **Office of Student Accounts** or students, faculty, and staff may pay with their **Bowie Card** (if funds are available) at the **Department of Public Safety (DPS) Parking Office in McKeldin Gym or at the DPS Communications Office in Robinson Hall.**

The valid receipt from Student Accounts is taken to the DPS Parking Office located in Robinson Hall or McKeldin Gym; an *Application for a Parking Permit* is filled out; and the permit is issued. A refund will be issued **only** if a scheduled class has been canceled and that is the only class in which the student is enrolled.

Full Time Faculty/Staff are eligible for the Pre-Tax payroll deduction for the purchase of their parking permit, but must **apply by 7/31/2015** to be enrolled in the 20-Pay Parking Program. *See guidelines below.

Special Medical Arrangements:

To utilize a handicapped space on campus, a driver must purchase a BSU parking permit, properly display BSU permit along with disability placard or handicap license plate issued when MVA State disability requirements are met.

Valid Parking Permit:

A permit is valid only when it corresponds to the license plate number registered at the BSU Parking Office; displayed properly, visible, and not suspended, altered, or revoked. A parking permit is transferable only to vehicles listed on the registration card. If the permit is affixed to an unregistered vehicle, the owner of the vehicle will be subject to a \$100 fine, and the owner of the permit is subject to revocation of parking privileges (with no refund). All permits must hang from the rearview mirror with the expiration date visible from the front of the vehicle. Motorcycles must be registered.

PARKING PERMIT FEES

September 1, 2015-August 31, 2016

	<u>FALL 2015</u>	<u>GREEN CAR</u>	<u>**NEW STUDENTS/ FACULTY/STAFF</u>	
		<u>*20% FEE</u>	<u>SPRING 2016 - GREEN CAR</u>	
			<u>**20% FEE DISCOUNT</u>	
Named Reserve F/S	\$148.00	\$118.40	\$74.00	\$59.20
Reserve F/S	\$100.00	\$ 80.00	\$50.00	\$40.00
Faculty/Staff	\$ 85.00	\$ 68.00	\$42.50	\$34.00
Resident Student	\$ 64.00	\$ 51.20	\$32.00	\$25.60
Faculty Fall Semester	\$ 45.00	\$ 36.00		
Staff Fall Semester	\$ 45.00	\$ 36.00		
Commuter Student	\$ 63.00	\$ 50.40	\$31.50	\$25.20
Fall Semester, Commuter				
Students, only	\$41.00	\$ 32.80		
Monthly	\$ 23.00			

****January 1st of each year the permit fee for all NEW incoming students, faculty, and staff will be; Res F/S \$50.00; F/S \$42.50; Resident \$32.00, Commuter Students \$31.50 *See discount for qualifying green cars.**

Permits for an academic year must be in place by September 1st and expire on August 31th. Note: Expiration date is on the hangtag.

***** Energy Efficient Qualifying Vehicle information can be found on the American Council for Energy-Efficient Economy (ACEEE) website www.greencars.org for a vehicle scoring 40 or higher as rated by ACEEE may receive a 20% discount in the cost of the permit. You will need proof of the qualifying car you will be driving to campus to receive this discount.**

Freshmen resident students do not have the privilege of having a vehicle on campus. If extraordinary circumstances exist that would necessitate having a vehicle on campus, these circumstances must be presented in the form of a letter to the Parking Administrator at mmeehan@bowiestate.edu. The Parking Administrator will notify the student of the decision.

Parking Lot Designations: The parking permit designates the lots eligible to park in. If parked in a lot other than the designated lot, the vehicle could be subject to a citation and/or towed at owner's expense.