

**Bowie State University
Office of Greek Life**

***PLOT RULES, POLICIES AND PROCEDURES* (DRAFT)**

According to Article I of the *Covenants, Conditions and Restrictions of the Campus Physical Environment (8/1/2001)*, item c. *Fraternity/Sorority Gathering area- 'An area approximately 1000 square feet agreed upon by the Campus Architectural Committee and made available to a fraternity or sorority for the sole purpose of modeling the site as an expression of its philosophy and identity. Any future sites to be selected in the campus mall will be discouraged. All sites will comply with the campus architectural guidelines. Subsequent sorority and fraternity sites are proposed to be located north of the MARC parking lot.'*

Barbecuing

- a. The request for barbecuing must be indicated on the space request.
- b. Permission for barbecuing will be granted from the Coordinator of Greek Life and Conference Service.
- c. Barbeque pits or grills shall be located 30 feet from any building for safety purposes.
- d. Barbeque pits should not be placed under any tree to avoid potential fire.
- e. Grills/pits must be covered when not in use (particularly during inclement weather).
- a. A facility application form (space request) must be submitted for each activity. The application form must indicate the nature of the activity, the date, hour, approval of the organization's advisor and signed by the Coordinator for Greek Life.
- b. Organizations using University facilities for events are responsible for any damage or maintenance, problems, which may occur during the event. Organization advisors or their designee must be present during the entire event.

Noise

Loud noise that interferes with and disrupts the peace and quietude of others will not be allowed.

Plot Guidelines

1. Your plots should be maintained at least once a month as I will inspect them for cleanliness, hazards and safety. If the area is not maintained in a timely fashion, use of the plot will be restricted.
2. All trash and excess should be removed from the plot area regularly.
3. If your plot has grass that needs to be cut, contact the Greek Life Coordinator.
4. Keep all bricks/stones out of harm's way; particularly if they will hinder the use of lawn mowers and other grounds equipment.
5. Grills should be cleaned and covered when not in use. Portable grills should be removed by December 1 of each year to prevent weather damage.
6. Picnic tables begin to rot after being exposed to the elements. Please make sure that your table(s) is sturdy, clean and splinter-free. They should be painted at least twice a year. Let me know if any of the furniture needs to be removed from your plot.
7. **NO** furniture (tables/chairs, etc) should be removed from **any** storage areas without written permission from Mr. Frank Waller (Student Center Director) or Mr. Robert Donald (ABM Manager). Tables and chairs for events are requested when you submit your space request.
8. The organization is responsible for the preservation of the borrowed items. All borrowed items must be returned in good condition within 24 hours of their use. Failure to retrieve these items in a timely manner will result in sanctions up to and including suspension of chapter, reimbursement for damaged items, and the loss of using your plot.
9. Please remember that the majority of plots are in the residence hall area and noise should be kept to a minimum until after 3pm (when the noise ordinance is lifted).
10. Do not use any of the residence halls' outlets for electricity. This is a liability.

11. Organizations may purchase replacement furniture for their plots (tables, chairs). Any changes to the plot's construction must to be cleared through the Offices of Student Affairs and Facilities (Dr. Jackie Palmer).
12. Space requests are required for all events on the plot.
13. Bowie State University is a **dry** campus. This means that there should not be any alcohol, drugs, hookahs or drinking on your plot. Members and/or guests caught in violation will be sanctioned up to and including suspension.
14. Visitors to your plot are subject to and must abide by the rules of the University. Violators may be asked to leave the campus.
15. There will be a plot check once a month beginning in the month of September. A member of your organization must be present.
16. *Policies in this document are subject to change.