



## Reverse-Transfer Program

# MEMORANDUM OF UNDERSTANDING Prince George's Community College And Bowie State University

### Overview:

This Memorandum of Understanding is made effective as of the 4th day of June, 2013 by and between Prince George's Community College ("PGCC") and Bowie State University ("BSU").

PGCC and BSU desire to enter into a Reverse-Transfer Program (the "Program") for PGCC transfer students who have not earned an associate degree and have transferred to BSU with greater than 30 units (credits).

### Terms:

This Memorandum of Understanding ("MOU") takes effect as of the date first written above and remains in effect until terminated by either of the parties as set forth below. Either party must give a minimum of 30 days written notice in order to terminate this MOU.

This agreement between BSU and PGCC is for the sole purpose of establishing a Program. The Program enables non associate degree PGCC students that transfer to BSU to have BSU transfer their units (credits) back to PGCC in order to complete the requirements of their PGCC associate degree.

### Responsibilities:

- PGCC will use BSU's Program information for the sole purpose of administering the Program.
- PGCC will request directory information from BSU for students that have junior or higher academic status (sixty or more units/credits) and that are identified through the National Clearinghouse as potentially eligible for the Program.
- BSU will forward directory information, at no charge, upon the request of PGCC for students that have junior or higher academic status (sixty or more units/credits) and are identified as potentially eligible for the Program.
- PGCC will advise potentially eligible Program students to request that BSU electronically send their academic transcript to PGCC. Optionally, PGCC can request electronic transcripts from BSU on behalf of the student by submitting the students signed written release to BSU.

- BSU will not charge these PGCC Program students for sending their academic electronic transcript to PGCC.
- PGCC will not charge a degree application fee or transcript request fee for those students that participate in the program.
- PGCC will inform BSU of those students that receive their associate degree as a result of this Program.

**Force Majeure:**

Neither party shall be responsible for delays or failures in performance resulting from occurrences beyond the control of such party. Such occurrences shall include but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations imposed after the date of this MOU, fire, communication line failures, power failures, earthquakes or other disasters. In the event of any such occurrences, the time for performance of the party affected thereby will be extended by the same number of days as the time of delay resulting from such occurrences.

**Independent Contractor:**

Nothing contained in this MOU shall be construed to imply a joint venture, partnership, or principal-agent relationship between the parties hereto, and neither party shall, by virtue of this MOU, have any right, power or authority to act or create any obligation, expressed or implied, on behalf of the other party. Neither shall this MOU be construed to create rights or obligations, expressed or implied, on behalf of or for the use of any parties other than BSU and PGCC. BSU and PGCC shall not be obligated, separately or jointly, to any third parties by virtue of this MOU.

Bowie State University

Prince George's Community College

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Mickey L. Burnim, President

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Charlene M. Dukes, President